



# ACADEMIC CATALOG

## 2024-2026

*Institute for Biblical Studies and Ministry Development*

COLORADO CHRISTIAN BIBLE SEMINARY



BIBLICAL STUDIES AND  
MINISTRIES INSTITUTE



COLORADO CHRISTIAN BIBLE SEMINARY  
BIBLICAL STUDIES  
AND MINISTRIES INSTITUTE

COLORADO CHRISTIAN BIBLE SEMINARY

# Academic Catalog January 1, 2024 – January 1, 2025

## *Notice of Non-discriminatory Policy as to Students*

*Colorado Christian Bible Seminary admits students of any race, color, sex, national and ethnic origin to all the rights, privileges, programs and activities generally accorded or made available to students at the school. The College does not discriminate on the basis of race, color, sex, national or ethnic origin in the administration of any of its policies or programs.*

## *Terms of Catalog Use*

*This catalog is effective for the 2024-2025 academic years. The information in this catalog accurately represents Colorado Christian Bible Seminary at the time of publication. However, CCBS reserves the right to make changes in policies, procedures, faculty, curriculum, and costs.*

*As a prospective student, you are encouraged to review this catalog prior to signing an enrollment agreement. You are also encouraged to review the School Performance Fact Sheet,*



*which must be provided to you prior to signing an enrollment agreement.*

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## PRESIDENT'S ADDRESS

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The Philosophy of CCBS is to provide our students with a kind of training which has been designed:



**Dr. Tony Metoyer**

To impart the Revelation Knowledge of the Word of God, in a simple and a practical way, in order to enlighten and enrich the students spiritually; to impart the Anointing of the Holy Spirit, which is so vital and essential to fulfill the task of reaching the whole world with the Gospel; and to minister to the needs of the people with the power of the Holy Spirit.

The Theoretical Contents of the Degree Courses offered by CCBS adequately cover all the essential Biblical Doctrines and Principles, which would challenge and motivate the students to maintain the highest spiritual standards, both in their personal lives and in their ministry, without violating the Word of God. The Highlights and the Unique Features of the curriculum of CCBS is that the Courses are written in a very simple and a practical way. This segment of the curriculum has been designed and plugged into the overall curriculum to facilitate the Spiritual, Leadership and Church Growth. Numerous comments have been received about the impact that these Courses have had both in the personal lives and in the ministry of thousands of servants of God.

It is my conviction and firm belief that every prospective student of CCBS, regardless of their background and calling, will find all the course materials provided by CCBS, in the curriculum of various degree programs, very relevant, meaningful, practical and challenging, in preparing them to achieve their ministry goals, with great success, optimizing the use of spiritual and material resources which are available to them, in order to extend the Kingdom of God, in a historic and an unprecedented way, facing the challenges of today!

Sincerely,

Tony L. Metoyer CPsy.D.  
President & Founder



## THE SEMINARY

It is the purpose of Colorado Christian Bible Seminary to:

1. Provide a systematic and practical Bible education for any believer.
2. Help prepare believers for ministries through the local church. Areas of concentration include Biblical Studies, Pastoral Studies, Evangelism and Missions, Christian Education, and Christian Counseling.
3. Encourage and revitalize those currently in the ministry through an invigorating exposure to God's Word.
4. Make a quality, Biblical education affordable and user-friendly for every off-campus student.
5. Grant degrees of recognition for achievement in various levels of Bible education.

As A CCBS Graduate You Will Be:

1. A proven self-starter
2. A proven self-learner
3. Passionate about education
4. Passionate about the Bible
5. Grounded in Bible basics
6. Faithful steward with God's money

In short, the CCBS graduate will be equipped to serve the church, the Lord, His children and His 'soon-to-be' children.



## PHILOSOPHY OF EDUCATION

It is the purpose of Colorado Christian Bible Seminary to contribute to the development of our students in the areas of Christian character, academic skills, subject mastery, Biblical understanding, and practical wisdom.

We believe that Christian character and practical wisdom are best achieved through a cooperative effort with the local church. Academic skills and subject mastery are accomplished through clear explanation and responsive repetition, such as that found in our workbooks. There is no beneficial understanding apart from a Biblical understanding (Eph. 4:17-24). Our entire curriculum is written from a Biblical viewpoint.

We firmly believe that conclusions about life and reality must be based on the Word of God above all other experience and research.

We believe study methods should be individualized (You study to show thyself approved...), and if at all possible, directed by the pastor/teacher (II Tim 2:15; 2).

We believe the product of higher education should be a Christian servant, skilled in the Word of God, trained in an area of service, and able to effectively use his education to the glory of God.

### Statement of Faith

1. We believe the Bible is the inspired, inerrant, infallible, authoritative Word of God and is the all sufficient rule in matters of faith and practice.
2. We believe in the historical accuracy of all Biblical accounts including: special creation as it occurred during six literal days, the existence of Adam and Eve as the progenitors of all people, the fall and resultant divine curse on creation, and the worldwide flood.
3. We believe in the true God, existing in three persons: Father, Son, and Holy Spirit. These three are co-eternal and co-equal from all eternity, each with distinct personalities



but of one essence. God is sovereign, unchangeable and perfect in all His attributes. He is worthy of honor, adoration, and obedience.

4. We believe Jesus Christ is the Son of God, born miraculously of a virgin, sinless in His humanity, and complete in His deity as the second person in the Trinity. His suffering and literal death was a substitutionary sacrifice for the sin of the world. He was buried and rose again bodily and ascended into heaven.

5. We believe that man is totally depraved and salvation from the eternal penalty of sin is provided solely by the grace of God through personal faith in His person and work.

6. We believe in the personal work of the Holy Spirit which includes conviction of sin, regeneration of sinners, and indwelling believers.

7. We believe that Satan is a fallen angel, the archenemy of God and man, the unholy god of this world, for whom the place of eternal punishment was prepared, where all who die outside of Christ shall be confined in conscious torment for eternity.

8. We believe in the bodily return of Christ to establish His literal eternal Kingdom.



## RECOGNITION & ACCREDITATION

TO INSURE ITS RELIGIOUS FREEDOM CHRISTIAN BIBLE INSTITUTE & SEMINARY, INC. IS NOT ACCREDITED BY AN ACCREDITING AGENCY RECOGNIZED BY THE UNITED STATES SECRETARY OF EDUCATION.

Colorado Christian Bible Seminary. is a registered business in good standing with the Florida Secretary of State. Colorado Christian Bible Seminary has been granted legal authority in the State of Florida to issue certificates, diplomas, and degrees of a religious nature.

Apostille and authentication services will be available to U.S. citizens and foreign nationals for documents used overseas.

Colorado Christian Bible Seminary is member of the following religious agencies:

Accredited by the Accrediting Commission for Biblical Higher Education

Certified Member of the Global Christian Schools Network

Accredited by the American Association of Christian Counselors



# 6

The Board of Regents of Colorado Christian Bible Seminary have decided that the Seminary will not seek American Regional Accreditation from any of the Big Six Regional Accrediting Associations.

Degrees awarded by Colorado Christian Bible Seminary are legal in that they represent the completion of a prescribed course of study. The Board of Regents of Colorado

Christian Bible Seminary has decided that the Seminary will not seek American Regional Accreditation from any of the Big Six Regional Accrediting Associations.

Reasons:

Regional Accreditation is a "Voluntary Process" that is not required of Religious Schools.

A Regionally Accredited Degree is required for Teachers in all States and for Some State and Federal Situations. The vast majority (our opinion) of traditional employers does not require that an employee have a degree from a Regionally Accredited School.

Ministers and Religious workers do not need a degree from a Regionally Accredited School. Individuals in Business for themselves or employed in most Trades and in many professions do not need a Regionally Accredited Degree. Individuals in today's world have sufficient information resources to evaluate programs, schools and universities without depending on the "opinions" of accrediting associations.

**REGIONAL ACCREDITING ASSOCIATIONS DO NOT GUARANTEE** the quality of a school, its programs or acceptability of the Degree by any other school or employer.

Regional Accrediting Associations:

1. Do not require Regionally Accredited Schools to accept transfer students from other Regionally Accredited Schools
2. Do not require Regionally Accredited Schools to accept transfer credits from other Regionally Accredited Schools



3. Do not require all classes to be taught by full Professors instead of Teaching Assistants or Graduate Students
4. Do not require all grading to be done by full Professors instead of Teaching Assistants or Graduate Students
5. Have little or no respect for International Degrees
6. Try to dictate hiring practices & attempt to influence guidelines for faculty selection and interfere with Academic Freedom on many levels
7. Demand a Standing Library, which is not practical or necessary for a Cyber University
8. Regional Accrediting Associations' policies have not kept up with technology for Distance Education
9. As a Religious University Colorado Christian Bible Seminary does not wish to give any group power over its Curriculum, or other Policies.

#### Articulation Agreements

Colorado Christian Bible Seminary is currently pursuing articulation agreements with several different national and regionally accredited universities.



## FACULTY & STAFF

Board of Regents  
Executive Committee

Dr. Tony L. Metoyer, President

*Bachelor of Science in Christian Leadership and Organizational Management Colorado Christian University*

*Masters of Arts in Marriage and Family Therapy Argosy University*

*Doctorate in Christian Counseling and Psychology Christian Bible Institute & Seminary*

*Licensed Ordained Elder in the Churches of God in Christ Inc.*

Angela P. Metoyer, Dean of Administration

*Bachelor of Science in Organizational Management and Management of Human Resources Colorado University*

*Licensed Evangelist Missionary of the Churches of God in Christ Inc. Bertha Alice Washington Missionary Academy (BAWMA)*

*Certified Substitute Teacher - Colorado Aurora Public Schools*

*Certified State of Colorado Mentor*

*Certified State of Colorado Notary Public*

*Colorado Department of Labor & Employment - Unemployment Insurance Tax Manager (retired)*

Shannon L. Metoyer, Chief Information Officer

*Certified HTML Website Designer - Rangeview High School*

*Bachelors in Computer Science - Westwood College*

*AWS Cloud Practitioner Certified*

*Splunk Fundamentals Certified*

*Systems & Network Operations Engineer*

*Red Hat Linux Administration*





Adjunct Faculty (Mentors for Individual Students):

Dr. France Brown, Adjunct Professor

Dr. Charles E. Perry, Adjunct Professor

Dr. Kim Burrell, Adjunct Professor

Dr. Van Gayton, Adjunct Professor

Dr. Lytia Howard, Adjunct Professor

Dr. Scott Davenport, Adjunct Professor

Dr. Donald Cantrell, Adjunct Professor

Dr. Sean Gardner, Adjunct Professor

Dr. Damien Sneed, Adjunct Professor

Dr. Edward Lai, Adjunct Professor

Rabbi Stanley Halpern, Adjunct Professor

Attorney Roderick O. Ford, Adjunct Professor

Victoria Campe, Adjunct Professor

Daryl Daughtry, Adjunct Professor

Janet Daughtry, Adjunct Professor



## STUDENT RIGHTS

While matriculated as a full-time or part-time student at Colorado Christian Bible Seminary (CCBS), students shall have the following rights:

1. To cancel their enrollment and receive a full refund of the tuition and fees paid (less non-refundable application fee), if notice of cancellation is given prior to the deadline stated in the school catalog.
2. To receive quality instruction provided by the faculty meeting the educational and experiential requirements mandated by the state regulatory agency and as described in the College's publications, within a climate that is conducive to thinking and learning, that is distinguished by courtesy, respect, and consideration for the dignity of students and their rights as persons.
3. To withdraw at any time and receive a refund for the part of the course not taken in compliance with the applicable state laws and regulations concerning tuition and fees refund.
4. To obtain factual information concerning CCBS's educational programs.
5. To receive advising from the CCBS's faculty or other qualified personnel regarding students' academic, financial or placement concerns.
6. To inspect students' educational records during the designated hours and, if errors are detected, demand correction thereof.
7. A right to due process in any proceeding involving the possibility of substantial sanctions on their rights as students. This includes the right to be heard, a right of notification of charges brought against them, and the right to ask for a hearing by impartial persons if not satisfied with disciplinary action taken. Grievance policies and processes are described below in this document.



8. To be given reasonable notice of course requirements, criteria, and methods of evaluation, and that these evaluations be given without prejudice or favoritism.
9. To be free from illegal discrimination and from harassment, including sexual harassment. (The College prohibits prejudicial treatment or discrimination due to race, color, religion, national origin, gender, age, or disability.)
10. Subject to the rules and regulations of the College, the State of Florida, and of the United States, students have a right to confidentiality of their personally identifiable information and records, and to the confidentiality of other information including student's personal history, evaluation documents, and disability information.



## STUDENT CODE OF CONDUCT

### Worship

Each student is expected to be active in a worshiping community. It is through church life that issues of character change are to be faced and practical learning is to occur. Each student should maintain a journal of his or her church experience and Christian service.

### Assignments

Various assignments will be given to students, depending on the course in which the student is enrolled. Assignments may take the form of essays, questions to be answered, multiple-choice tests, field work, local church activities, etc. These will be delineated by the course syllabi and faculty mentor relationship.

Some assignments may be mandatory. Failure to complete satisfactorily any of those assignments may forfeit all credits for that particular subject.

Other assignments may be optional, or may affect only a stated percentage of the grade. A response will be mailed or e-mailed to the student upon receipt of all assignments within 3-5 business days.



### Personal or Financial Difficulties

If a student comes into personal or financial difficulty, or if a problem develops concerning policies, procedures or other aspects of the College, the student should consult with his/her faculty mentor immediately. Problems should not be allowed to grow until they become insurmountable. The faculty mentor should be consulted, especially if the student is contemplating leaving the College. The College staff is ready and anxious to do everything possible to insure that students succeed in their preparation for the ministry.

### Dismissal

The student may be recommended for dismissal in the event of a violation of the Student Code of Conduct, remaining in severe financial delinquency in violation of the Enrollment Agreement, or failing to meet Satisfactory Academic Progress. In the event of a recommended dismissal, the student should follow the Student Rights for purposes of appeal.

### Differences

Students are not expected to agree with everything that will be taught within the various courses. Students are, however, expected to treat the views of the faculty members and fellow students with respect. If a disagreement arises about something that is being taught, the student should listen as openly as possible, giving due attention to anything that the Holy Spirit may be saying.

The student should not expect the Holy Spirit to speak to everyone in the same way, or lead everyone in the same direction. The Holy Spirit has a multifaceted plan to suit the extraordinary diversity that exists in the Church. There is much that one can learn from others.



In assignments, the student will be free to express his or her own views, but at other times will be required to show an understanding of alternate view points and be able to express that differing opinion, even if it conflicts with the student's personal beliefs. It is important for the student to follow the instructions at all times in the preparation of assignments.

## Questions

Students are encouraged to ask questions. Common courtesy dictates that a student should put his or her questions in writing to submit to the faculty mentor. Usually, the faculty mentor's response will need to be accepted (even if the response is in conflict with the student's stand). Though continuing dialogue is a part of the educational program, the student is encouraged to utilize the faculty mentor as a senior mentor assisting the student to develop fuller understanding, knowledge and wisdom.

## Student Handbook

The *CCBS Student Handbook* outlines the special and unique relationship between the student, local mentor, and College administration. It is valuable reading because it offers guidance on how to succeed in distance learning, and other tips, policies, and suggestions that smooth and strengthen participation in the program. This handbook is made available upon receipt of the application for admission to the College.

## Agreement with The Student Policy and Statement of Beliefs

Each student will be required to sign a statement of agreement on the application form indicating that they have read the section of the catalog entitled "Student Code of Conduct," the statement of beliefs, and that the student is in full agreement.

## Transcripts

Transcripts are issued at a charge of \$10.00. Official transcripts are only issued directly to other institutions upon request. Transcripts will not be issued for a student who has failed to meet all of his financial obligations. It normally takes 4-6 weeks to process a transcript. All requests must be made in writing



### Non-Discrimination Policy (Title IX)

Colorado Christian Bible Seminary subscribes to the principles and laws of the State and the federal government pertaining to civil rights and equal opportunity, including Title IX of the Education Amendment of 1972. Colorado Christian Bible Seminary policy prohibits discrimination on the basis of race, sex, religion, age, color, national or ethnic origin, marital status, or handicap in recruitment and admission of students, scholarship and loan programs, and in the operation of all college-administered programs, activities, and services.

The seminary has designated the chairman of the board of regents as the Title IX coordinator.

Evidence of practices inconsistent with the seminaries non-discrimination policy should be reported in writing to the Title IX coordinator who will evaluate the inconsistencies and take appropriate action. Should the complainant be dissatisfied with the resolution of the matter as determined by the Title IX coordinator, the complainant may submit a written report to the president of the seminary. The decision of the president in the matter shall be final.

### Sexual Harassment Policy

The seminary prohibits any form of sexual harassment. Sexual harassment is a form of sexual discrimination and is prohibited by federal laws, including Title VII of the Civil Rights Act of 1964 and Title IX of the Education Amendment of 1972. Any practices inconsistent with this policy should be reported in writing to the Title IX coordinator.



## ADMISSIONS

### Admission Policies & Procedures

All students must be Bible-believing Christians who have demonstrated a personal relationship with Jesus Christ. Undergraduate candidates must have a high school diploma or GED. Applicants into a Master's program are required to have a four-year Bachelor degree or equivalent with a GPA of 2.5 or better. Doctoral candidates must have a M. A. or equivalent with a GPA of 3.0 or better.

### Excellence in distance learning curriculum

CCBS's unique curriculum provides practical text material along with workbooks that motivate the learning progress. Lessons are individually graded with personal attention given to all. User-friendly for home study, each undergraduate course offers two-credits and may be completed in 2-4 weeks. These courses have been effective in equipping men and women with the knowledge they need to become efficient in the field of labor to which God has called them. For the student who wishes to complete their work on a computer, we offer many e-Courses as interactive pdf.

### How to Take Your Courses

Course textbooks and workbooks are emailed directly to the student who studies independently and at his/her own pace. Each course consists of one or more textbooks and a workbook coupled with the KJV Bible. Courses are reading-based, not lecture-based. Students love the courses! No mandatory or fixed class times requiring your presence. Self-paced, self-directed!

Course Ordering—Students may order online. Students order courses as they are ready for them learning is self-paced. Courses are affordably priced!

Course Delivery—(via e-mail) directly to the student who studies independently and at their own pace. When finished with the course, the student returns their workbook for grading. Each course consists of one or more textbooks and a workbook.





Student Communications— We excel in our student communications by phone, our website, e-mail, and live chat.

Course Assessment—Student learning is assessed via exams turned in for grading. Students are not required to participate in online discussion forums.

Faculty— CCBS's courses are self-directed, correspondence studies and as such do not employ professors. CCBS provides curriculum-based learning rather than Professor-based classroom teaching.

### Transfer Students

Evaluation of transfer credits will be made from official transcripts after the student has been accepted for admission. Students from schools of higher learning will receive full credit for equivalent courses in which he/she made "C" or better, if the content of the courses meet requirements for the student's program. The maximum number of transfer credits for each degree program is as follows:

Bachelor—60 credits

Master—15 credits

Doctoral—18 credits

### Equivalency Exam

Students with vocational Christian experience are invited to take the CCBS Equivalency Exam. This test offers credit based upon knowledge gained through years of Bible study and academic learning. A maximum of one-fourth of a student's Bachelor degree requirements may be earned in this manner. There is no charge for credits awarded as a result of the Equivalency Exam, except for the initial \$85 testing fee. (EE credit is only available to Bachelor students.)

### Life Experience Assessment Program (LEAP)

A portfolio may be submitted to determine if any credit may be awarded for experience relating to a specific degree. Bachelor degree students interested in this opportunity should complete the Life Experience and Ministry Evaluation form. There is a \$40 charge for evaluating the portfolio, plus a fee of \$10 for each credit hour awarded in this manner.



The form for the evaluation is provided free of charge. (LEAP credit is only available to Bachelor students.)



## STUDENT PROGRESS AND ACHIEVEMENT

### Incomplete Grades

Students are expected to complete all course work, as specified by the faculty mentor, in a timely manner.

### Course Papers

Unless specified otherwise, all course papers must be typewritten and in conformity to the standards in *Research Writing Made Easy*.

### Satisfactory Academic Progress

Satisfactory Academic Progress is measured in terms of completed coursework and calculated by means of a Grade Point Average. The student must maintain Satisfactory Academic Progress by earning a GPA outside the range of Academic Probation (see below) or after having earned the designation of Academic Probation, improved to a GPA outside of the stated probationary range. Further, students are contacted bi-weekly via email by their instructors (whether or not assignments have been submitted) and regularly by telephone and postal mail by the Director of Student Services.

### Academic Probation

After completion of the first 12 credit hours of the bachelor's degree program the student must have a 2.00 cumulative GPA. Any student who falls below the cumulative grade-point average of 2.0 will be placed on academic probation. When a student begins to perform at the minimum or higher grade-point average, he/she will be taken off of academic probation. Graduate students must maintain a grade-point average of 3.0.



## GRADING

### Grade Point Average

A student's grade point average (GPA) is determined by dividing the sum of all grade points earned by the sum of all credit hours attempted. Note that only CCBS courses are counted in the GPA and not transfer courses earned elsewhere.

The numerical equivalents of letter grades are:

### Grade Description GPA

A 4.0

B+ 3.3

B- 2.7

C 2.0

D+ 1.3

D- Lowest Passing Grade 0.7

I Incomplete 0.0

NC Non-credit (Audit Course) 0.0

### Grade Replacement Policy

In the event a student receives non-passing scores on their transcript they may retake the failed courses upon petitioning the President in writing. If allowed to complete the course



for a second time, the grade received from the second completion shall remain the permanent record for the transcript.

#### Student Records

CCBS shall not release student information to any party unless it is requested in writing with approval from the student. Public information that cannot be restricted includes a student name, enrollment status, certificates and/or degrees, and dates of attendance.



## GRADUATION REQUIREMENTS

To qualify for graduation with an A.A., B.A. or B.Min., the student must successfully fulfill all of the following requirements:

1. Complete each undergraduate course requirement, including courses transferred in as part of the degree program;
2. Maintain an overall GPA of “C” (2.0) or better;
3. Earn a minimum of one quarter of the hours in the program at Colorado Christian Bible Seminary;
4. Pay all University accounts in full;
5. Complete all Student Ministry Practicum (Community Service) obligations;
6. Apply for graduation in the Registrar’s Office at least 90 days prior to the date desired to graduate; and
7. Receive approval from the faculty and administration.

To qualify for graduation with M.A., M.T.S, M.Div. or D.Min., the student must successfully fulfill all of the following requirements:

1. Complete all graduate course requirements
2. Maintain an overall GPA of “B” (3.0) or better;
3. Pay all University accounts in full;
4. Apply for graduation in the Registrar’s office at least 90 days prior to the date desired to graduate; and
5. Receive approval from the faculty and administration.



## ATTENDANCE/DROP OUT/LEAVE OF ABSENCE

For correspondence courses there is not an attendance policy. For the seminars, students are required to attend all sessions, unless prior approval is granted by the Academic Dean. See the Student Code of Conduct.

### Drop Out

Students who do not intend to complete their degree program are required to complete a withdrawal form and submit it to the Academic Dean.

### Leave of Absence

Students who are not able to maintain minimum normal progress toward a degree (two courses a year undergraduate, one course a year graduate), are required to request a

leave

of absence from the Dean. A leave of absence is normally valid for one year, however it may be extended for a second year at the discretion of the Dean. 28

### Termination

The University has the right to terminate a student's enrollment on the following grounds:

1. Failing grades in more than 25% of assignments
2. Financial delinquency
3. Conduct that is inconsistent with the philosophy and goals of the University. Every effort will be made to resolve the problem before termination of a student's enrollment takes effect



## BENEFITS OF CCBS PROGRAMS

1. Self-directed study— permits flexibility in your schedule; allowing you to continue your education without interrupting your present responsibilities. Patriot external programs are designed for the mature person whose responsibilities will not permit full-time on-campus study.
2. Helps you to be more effective— in the Lord’s work by giving you more than head knowledge instead equipping you with knowledge and purpose.
3. This ministry makes a Christian education affordable —No student loans or grants are required to get your degree!
4. Measurable progress is seen— as you study only God’s truth. A three-credit course may be completed every 2-4 weeks. Human reasoning’s outside the truth of the Bible are not taught here.
5. Credit for college-level life and ministry experience is available at the Bachelor degree level.
6. Our program is tailored to meet your individual needs—Advisors are available to personally assist and guide you toward your goals in Christian service.
7. The student is given step-by-step, achievable objectives— leading toward a well-rounded and relevant study of the Bible applied to our lives in today’s world.
8. Students from other schools may transfer in and finish their degrees...or earn advanced degrees
9. Each CCBS course promotes spiritual growth, builds character, strengthens your home and church, and offers preparation for a Christian ministry.





## NON-TRADITIONAL EDUCATION - THE NEW TRADITION

You can earn your quality seminary degree, without quitting your job or attending classes!

Those who have the luxury of plenty of extra time and a wealth of financial resources, which are required to attend a traditional college or university, may decide to do so, even after reading this seminary catalog. But, for those of you who are already involved in earning a living, raising a family and trying to better your position, genuine concerns about the expenses and time required to complete a traditional education may be preventing you from achieving the education and success that you deserve. The great news is that you can now earn your valuable degree, in a reasonable amount of time, instead of many years of tedious study and at a savings of as much as 99%.

How is this possible? Colorado Christian Bible Seminary, like many similar non-traditional educational institutions throughout the United States, is not concerned as much with time in the classroom as with demonstrable knowledge through evaluation of both coursework and prior experience and learning.

We will consider what you have studied throughout your life and what you may have learned through life and work experience. We will combine the results of your study in our programs as well as our evaluation of your past experience and learning, to determine what you know and understand. We then grant degrees based on our assessment of your presumed educational and practical experience together with your completed coursework and research projects at Colorado Christian Bible Seminary.

Our seminary, in addition to coursework, will grant credit for pertinent life and work experience with educational and experiential value. Other schools that grant degrees considering life and work experience include Harvard, Yale, the University of the State of New York, and many others.

This is a new and acceptable concept, the way of the future in advanced education.



## The Value of a Non Traditional Degree

A U.S. Government-sponsored study [1] reported on the outcomes of earning both traditional and non-traditional degrees, as reported by thousands of graduates.

Graduates reported degrees from both accredited and unaccredited schools.

The study sought answers to three primary questions:

1. Do those graduates having non-traditional degrees have a greater problem getting better jobs, or gaining admission to traditional graduate schools, than those with traditional degrees?
2. Are there significant differences between outcomes of having an unaccredited, versus an accredited, non-traditional degree?
3. Are graduates with non-traditional degrees satisfied with the outcomes of having those degrees?

Here is what was learned:

### Non-Traditional Degrees and Desirable Jobs

In a survey of Human Resources officers at 81 large corporations, an overwhelming majority felt that while education was important, a non-traditional degree appeared as useful as a traditional one, even if the traditional school had “a strong reputation.” The researchers noted that these findings “run counter to some popular beliefs,” but the “survey data strongly suggest that employers, as a group, are not overly concerned with institutional reputation, and that external degree holders should not find themselves denied opportunities in employment settings because of the nature of their degree.”

[1]Sosdian, Carol P. and Shart, Laure M., *The External Degree as a Credential: Graduates' Experience in Employment and Further Study*, Washington D.C., U.S. Department of Health, Education, and Welfare.



## DEGREE PROGRAM REQUIREMENTS

### Associate Degree:

A High School Diploma, or GED, is required to receive a degree and should be completed before beginning college courses. A total of sixty (60) credit hours are required in order to attain an Associate Degree. Tuition at the Associate level is \$3,600.00.

### Bachelor Degree:

An Associate Degree in Biblical Studies or Bible Theology is required, plus an additional twenty-four courses are required for a total of one hundred forty-four (120) credit hours to attain a Bachelor Degree. Tuition at the Bachelor level is \$4,600.00.

### Master Degree:

A Bachelor Degree of a religious nature is required to enter the CCBS Graduate degree program. A transcript from college/colleges where Undergraduate Degree/Degrees were conferred are required. Tuition at the Master level is \$5,600.00.

### Doctorate Degree:

A Master Degree of a religious nature is required to enter the Doctorate program. A transcript from college/colleges where a Master's Degree was granted is required. Tuition at the Doctorate level is \$6,600.00.

Only degrees that are religious in nature are awarded from CCBS. Some credit may be given from life experience applied to the student's degree program. Students are asked to submit a complete ministry and secular resume to be considered in their evaluation.

### Graduate and Post Graduate Degree Programs Offered

The following Graduate Degrees are offered: Christian Counseling, Pastoral Counseling, Christian Education, Christian Leadership, Ministry and Theology. Divinity degrees are usually given in an honorary setting.



## ACADEMIC PROGRAMS

### Associate of Arts in Biblical Studies

Credit Hours: 60

Prerequisites: High School Diploma or Equivalent

#### Courses You Will Complete to Earn Your Degree

BOT111 Old Testament Survey I  
 BOT130 Old Testament Men and Women of Faith  
 BOT122 Old Testament Survey II  
 BTH106 Bible Doctrines  
 BNT214 New Testament Studies I  
 BNT100 New Testament Survey  
 BNT215 General Epistles  
 BTH141 Introduction to Bible Theology I  
 BTH252 Introduction to Bible Theology II  
 BPA140 Preparation for Ministry I  
 BPA250 Preparation for Ministry II  
 CED111 Life Management God's Way  
 BPA120 Praise Life  
 BPA 260 Awareness of Church Government  
 BPA 270 God's Principles for Biblical Prosperity  
 CCS 101 Christian Counseling 100  
 CCS 211 Christian Counseling 200  
 CED 211 An Introduction to Christian Education  
 MIS 232 Missions  
 MIS 240 World Geography for Missions

Each student will be assigned an academic advisor to help him or her throughout this program.

(Courses are subject to change at the suggestion of your academic advisor)

A total of 60 semester hours are required, with a minimum of thirty semester hours from CCBS.

A 2.5 GPA is required on a scale of 4.0. Each course is worth 3 semester hours.

Total Cost w/o Books: \$3,600.00



## Associate of Arts in Christian Counseling

Credit Hours: 60

Prerequisites: High School Diploma or Equivalent

### Courses You Will Complete to Earn Your Degree

BTH 106 Bible Doctrines  
 BNT 100 New Testament Survey  
 BOT 111 Old Testament Survey I  
 BOT 122 Old Testament Survey II  
 BPA 111 Foundations of Faith/Studying for  
 Success BOT 230 Old Testament Men and  
 Women of Faith BTH 101 Obedience  
 BPA 131 Prayer I  
 BPA 342 Prayer II  
 BTH 260 Fruit and Gifts of the Spirit  
 BTH 341 Spiritual Warfare I  
 BTH 490 The Blood Covenant  
 BPA 232 God's Authority in the Believer  
 CED 111 Life Management  
 GBTH 510 The Mind of Christ  
 BPA 211 Study Methods  
 CCS 101 Christian Counseling 100  
 CCS 211 Christian Counseling 200  
 CCS 301 Building Strong Marriages and  
 Families GCCS 623 Counseling for Change

Each student will be assigned an academic advisor to help him or her throughout this program.

(Courses are subject to change at the suggestion of your academic advisor)

A total of 60 semester hours are required, with a minimum of thirty semester hours from CCBS.

A 2.5 GPA is required on a scale of 4.0. Each course is worth 3 semester hours.

Total Cost w/o Books: \$3,600.00



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## Bachelor of Arts in Christian Counseling

Credit Hours: 60

Prerequisites: Associate Degree or Equivalent

### Courses You Will Complete to Earn Your Degree

BOT111 Old Testament Survey I  
BOT122 Old Testament Survey II  
BNT100 New Testament Survey  
BTH106 Bible Doctrines  
BPA475 Understanding Prayer  
BTH121 Systematic Theology I  
BTH221 Systematic Theology II  
BTH460 Biblical Hermeneutics  
BPA230 Living Epistles  
BPA460 Ethics and Excellence  
BPA333 Nature of Faith  
BTH331 The Anointing  
CCS101 Christian Counseling 100  
CCS211 Christian Counseling 200  
GCCS629 Counseling, Psychology and the  
Christian GCCS635 Dealing with Anger  
CCS301 Building Strong Marriages and  
Families GCCS630 Marriage Counseling  
GCCS530 Conflict Management and  
Resolution GCCS650 Suicide and the Evil  
Force Behind It

Each student will be assigned an academic advisor to help him or her throughout this program.

(Courses are subject to change at the suggestion of your academic advisor)

A total of 60 semester hours are required, with a minimum of thirty semester hours from CCBS. A 2.5 GPA is required on a scale of 4.0. Each course is worth 3 semester hours.

Total Cost: \$4,600.00



## Bachelor of Ministry

Credit Hours: 60

Prerequisites: Associate Degree or Equivalent

### Courses You Will Complete to Earn Your Degree

BOT111 Old Testament Survey I  
 BOT122 Old Testament Survey II  
 BNT100 New Testament Survey  
 BTH106 Bible Doctrines  
 BPA475 Understanding Prayer  
 BTH121 Systematic Theology I  
 BTH221 Systematic Theology II  
 BTH460 Biblical Hermeneutics  
 BPA370 Homiletics  
 BPA240 Preparation for Ministry I  
 BPA250 Preparation for Ministry II  
 ADM311 Leadership in Ministry I  
 ADM422 Leadership in Ministry II  
 BPA460 Ethics and Excellence  
 GCCS629 Counseling, Psychology and the  
 Christian BPA333 Nature of Faith  
 BPA230 Living Epistles  
 MIS340 Comparative Religions  
 BTH331 The Anointing  
 MIS232 Biblical Foundations for World  
 Missions

Each student will be assigned an academic advisor to help him or her throughout this program.

(Courses are subject to change at the suggestion of your academic advisor)

A total of 60 semester hours are required, with a minimum of thirty semester hours from CCBS.

A 2.5 GPA is required on a scale of 4.0. Each course is worth 3 semester hours.

Total Cost: \$4,600.00



## Bachelor of Theology

Credit Hours: 60

Prerequisites: Associate Degree or Equivalent

### Courses You Will Complete to Earn Your Degree

BOT111 Old Testament Survey I  
 BOT122 Old Testament Survey II  
 BNT100 New Testament Survey  
 BTH106 Bible Doctrines  
 BPA475 Understanding Prayer  
 BTH121 Systematic Theology I  
 BTH221 Systematic Theology II  
 BTH 343 Systematic Theology III  
 BTH454 Systematic Theology IV  
 BTH460 Biblical Hermeneutics  
 BPA370 Homiletics  
 BTH300 God's Kingdom Principles  
 ADM311 Leadership in Ministry I  
 ADM422 Leadership in Ministry II  
 BPA460 Ethics and Excellence  
 BPA333 Nature of Faith  
 BPA230 Living Epistles  
 MIS340 Comparative Religions  
 BTH331 The Anointing  
 MIS232 Biblical Foundations for World Missions

Each student will be assigned an academic advisor to help him or her throughout this program.

(Courses are subject to change at the suggestion of your academic advisor)

A total of 60 semester hours are required, with a minimum of thirty semester hours from CCBS.

A 2.5 GPA is required on a scale of 4.0. Each course is worth 3 semester hours.

Total Cost: \$4,600.00





## Bachelor of Arts in Pastoral Ministry

Credit Hours: 60

Prerequisites: Associate Degree or Equivalent

The Bachelor of Arts in Pastoral Ministry Degree prepares the student for Pastoral Ministry. It develops the student in teaching, counseling, and different levels of operating in spiritual gifts, and church growth.

### Courses You'll Complete to Earn Your Degree

CED140 A Survey of the Bible  
 BTH351 New Testament Church History  
 BTH241 Introduction to Bible Theology I  
 BTH252 Introduction to Bible Theology II  
 GBTH500 The Pastor as a Theologian  
 GADM500 Paul's Directives to Pastors  
 GBTH570 Understanding and Ministering in the Anointing  
 GBTH580 God's Righteousness in the Believer  
 GBTH615 The Kingdom of God  
 CED111 Life Management God's Way  
 BPA270 God's Principles for Biblical Prosperity  
 BPA442 Preaching 101  
 BPA360 Ethics and Excellence  
 GCCS540 Pastoral Counseling  
 GCCS570 Victorious Christian Living  
 BPA475 Understanding Prayer  
 BTH460 Biblical Hermeneutics  
 GBPA520 Leadership Roles and Responsibilities  
 MIS340 Comparative Religions  
 MIS232 Biblical Foundations for World Missions

Each student will be assigned an academic advisor to help him or her throughout this program. (Courses are subject to change at the suggestion of your academic advisor)

A total of 60 semester hours are required, with a minimum of thirty semester hours from CCBS.

A 2.5 GPA is required on a scale of 4.0. Each course is worth 3 semester hours.

Total Cost: \$4,600.00



## Master of Arts in Clinical Christian Counseling

Credit Hours: 42

Prerequisites: Bachelor's Degree or Equivalent

### Courses You Will Complete to Earn Your Degree

GCCS629 Counseling, Psychology and the Christian  
 GCCS610 Crisis Counseling I  
 GCCS620 Crisis Counseling II  
 GCCS301 Building Strong Marriages and Families  
 GCCS520 Abnormal Psychology  
 GCCS650 Suicide and the Evil Force Behind It  
 GCCS530 Conflict Management and Resolution  
 BCC101 Basic Christian Counseling  
 THE301 Temperament Theory  
 THE201 Testing/Measurements  
 THE306 Temperament Therapy  
 CC209 Counseling for Substance Abuse and Addiction  
 CC104 Quality, Ethics, and Legal Issues in Christian  
 Counseling PSY933 Counseling the Problems of Self-  
 Control  
 CO560 Assessment and Diagnosis  
 CC823 Counseling the Codependent  
 THE412 Thesis

Each student will be assigned an academic advisor to help him or her throughout this program.

(Courses are subject to change at the suggestion of your academic advisor)

A total of 42 semester hours are required, with a minimum of thirty semester hours from CCBS.

A 2.5 GPA is required on a scale of 4.0. Each course is worth 3 semester hours.

Total Cost w/o Books: \$5,600.00



## Master of Arts in Christian Education

Credit Hours: 42

Prerequisites: Bachelor's Degree or Equivalent

The Master of Arts in Christian Education is designed to provide advanced training in Biblical principles of Christian Education. This degree prepares one to do educational tasks in a Christian setting. Among these are teaching, supervising, developing, and implementing Christian education programs.

### Courses You Will Complete to Earn Your Degree

BNT110 Between the Testaments  
 GBNT580 Comprehensive Survey of the New Testament  
 GBTH670 Advanced Hermeneutics  
 ADM430 Tutoring/Mentoring/Teaching  
 GBTH620 Christian Apologetic  
 BTH420 The Early Church  
 GBPA520 Leadership Roles and Responsibilities  
 CED211 An Introduction to Christian Education  
 GCED610 The Importance of Christian Education  
 CED311 Childhood Christian Education  
 GCED540 Educating Children and Teens for Christ  
 GCED500 Christian Education  
 THE412 Thesis

Each student will be assigned an academic advisor to help him or her throughout this program.

(Courses are subject to change at the suggestion of your academic advisor)

A total of 42 semester hours are required, with a minimum of thirty semester hours from CCBS.

A 2.5 GPA is required on a scale of 4.0. Each course is worth 3 semester hours.

Total Cost w/o Books: \$5,600.00



## Master of Arts in Christian Leadership

Credit Hours: 42

Prerequisites: Bachelor's Degree or Equivalent

### Courses You Will Complete to Earn Your Degree

BPA240 Preparation for Ministry I  
 BPA250 Preparation for Ministry II  
 BPA460 Workings of the Five-fold Ministry  
 BTH460 Biblical Hermeneutics  
 GBTH570 Understanding and Ministering in the Anointing  
 CED211 An Introduction to Christian Education  
 GCED610 The Importance of Christian Education  
 GBPA520 Leadership Roles and Responsibilities  
 GADM651 Building Strong Leaders  
 GADM510 Principles of Leadership  
 BPA460 Ethics and Excellence  
 GBPA650 Integrity  
 THE412 Thesis

Each student will be assigned an academic advisor to help him or her throughout this program.

(Courses are subject to change at the suggestion of your academic advisor)

A total of 42 semester hours are required, with a minimum of thirty semester hours from CCBS.

A 2.5 GPA is required on a scale of 4.0. Each course is worth 3 semester hours.

Total Cost w/o Books: \$5,600.00



## Master of Theology

Credit Hours: 42

Prerequisites: Bachelor's Degree or Equivalent

### Courses You Will Complete to Earn Your Degree

GBTH635 Rightly Dividing the Old Testament

GBTH630 Rightly Dividing the New Testament

GBCU627 The Jewishness of Jesus

BTH106 Bible Doctrines

BTH241 Introduction to Bible Theology I

BTH252 Introduction to Bible Theology II

GBTH600 Advanced Theology

BTH460 Biblical Hermeneutics

BPA442 Preaching 101

GBTH524 20th Century Church History

GCED520 Major Religions

BPR455 Revelation Encounter

THE412 Thesis

Each student will be assigned an academic advisor to help him or her throughout this program.

(Courses are subject to change at the suggestion of your academic advisor)

A total of 36 semester hours are required, with a minimum of thirty semester hours from CCBS.

A 2.5 GPA is required on a scale of 4.0. Each course is worth 3 semester hours.

Total Cost w/o Books: \$5,600.00



## Doctor of Clinical Pastoral Counseling

Credit Hours: 45

Prerequisites: Master's Degree or Equivalent

### Courses You Will Complete to Earn Your Degree

BCC101 Basic Christian Counseling  
THE301 Temperament Theory  
THE201 Testing/Measurements  
THE306 Temperament Therapy  
PSY301 Christian Psychology and Counseling  
GCCS610 Crisis Counseling I  
GCCS620 Crisis Counseling II  
GCCS623 Counseling for Change  
GBPA540 Anger's Slippery Slope  
GCCS301 Building Strong Marriages and Families  
GCCS650 Suicide and the Evil Force Behind It  
GCCS540 Pastoral Counseling  
GCCS530 Conflict Management and Resolution  
DISS424 Dissertation

Doctoral students are encouraged to consider professional membership in the National Association of Christian Counselors (NACC).

Total Cost w/o Books: \$6,600.00



## Doctor of Christian Counseling and Psychology (CPsy.D.)

Credit Hours: 39

Prerequisites: Master's Degree or Equivalent

### Courses You Will Complete to Earn Your Degree

GCCS610 Crisis Counseling I  
GCCS620 Crisis Counseling II  
GCCS623 Counseling for Change  
GBPA540 Anger's Slippery Slope  
GCCS301 Building Strong Marriages and Families  
GCCS630 Marriage Counseling  
GCCS650 Suicide and the Evil Force Behind It  
GCCS629 Counseling, Psychology and the Christian  
GCCS520 Abnormal Psychology  
GCCS510 Spiritual Navigation  
GCCS530 Conflict Management and Resolution  
DISS424 Dissertation

### Admission Requirements:

- Master's degree in a cognate field of ministry or counseling validated by a transcript.
- Five years of full-time professional experience in pastoral ministry or counseling
- Completion of the Application Procedure

Doctoral students are encouraged to consider becoming board certified christian counselors through the National Association of Christian Counselors (NACC).

Total Cost w/o Books: \$6,600.00



## Doctor of Christian Education

Credit Hours: 45

Prerequisites: Master's Degree or Equivalent

The Doctor of Christian Education (EdD) degree program is designed to provide advanced training in Biblical principles of Christian Education. This degree prepares to do educational tasks in a Christian setting. Among these are teaching, supervising, developing, and implementing Christian education programs.

### Courses You Will Complete to Earn Your Degree

CED211 An Introduction to Christian Education  
 CED311 Childhood Christian Education  
 GCED500 Christian Education  
 BTH351 New Testament Church History  
 ADM201 Ministry Administration (Local Guidelines)  
 ADM311 Leadership in Ministry I  
 BTH121 Systematic Theology I  
 BTH221 Systematic Theology II  
 BTH490 Blood Covenant  
 BPA360 Ethics and Excellence  
 ADM400 Making of a Leader  
 DISS424 Dissertation

Each student will be assigned an academic advisor to help him or her throughout this program.

(Courses are subject to change at the suggestion of your academic advisor)

A total of 45 semester hours are required. A 2.5 GPA is required on a scale of 4.0.

Each course is worth 3 semester hours.

Total Cost w/o Books: \$6,600.00





## Doctor of Ministry

Credit Hours: 51

Prerequisites: Master's Degree or Equivalent

### Courses You Will Complete to Earn Your Degree

GBTH635 Rightly Dividing the Old Testament  
 GBTH630 Rightly Dividing the New Testament  
 BTH106 Bible Doctrines  
 BPA240 Preparation for Ministry I  
 BPA250 Preparation for Ministry II  
 GBTH560 Graduate Hermeneutics  
 GBTH570 Understanding and Ministering in the Anointing  
 GCED610 The Importance of Christian Education  
 GADM550 Church Growth  
 ADM311 Leadership in Ministry I  
 ADM422 Leadership in Ministry II  
 GCCS629 Counseling, Psychology and the Christian  
 GBPA520 Leadership Roles and Responsibilities  
 GADM651 Building Strong Leaders  
 BPA460 Ethics and Excellence  
 DISS401 Dissertation

Each student will be assigned an academic advisor to help him or her throughout this program.

(Courses are subject to change at the suggestion of your academic advisor)

A total of 51 semester hours are required, with a minimum of thirty semester hours from CCBS.

A 2.5 GPA is required on a scale of 4.0. Each course is worth 3 semester hours.

Total Cost w/o Books: \$6,600.00



## Doctor of Theology

Credit Hours: 45

Prerequisites: Master's Degree or Equivalent

### Courses You Will Complete to Earn Your Degree

GBTH635 Rightly Dividing the Old Testament  
 GBTH630 Rightly Dividing the New Testament  
 GBTH640 Covenants  
 BTH121 Systematic Theology I  
 BTH221 Systematic Theology II  
 BTH343 Systematic Theology III  
 BTH454 Systematic Theology IV  
 GBTH600 Advanced Theology  
 GBTH500 The Pastor as a Theologian  
 GBTH560 Graduate Hermeneutics  
 GCED600 Creative Bible Teaching  
 GBTH615 The Kingdom of God  
 GBTH620 Christian Apologetics  
 DISS401 Dissertation

Each student will be assigned an academic advisor to help him or her throughout this program.

(Courses are subject to change at the suggestion of your academic advisor)

A total of 40 semester hours are required, with a minimum of thirty semester hours from CCBS.

A 2.5 GPA is required on a scale of 4.0. Each course is worth 3 semester hours.

Total Cost w/o Books: \$6,600.00



## Doctor of Christian Leadership

Credit Hours: 45

Prerequisites: Master's Degree or Equivalent

### Courses You Will Complete to Earn Your Degree

GBTH630 Rightly Dividing the New Testament

GBTH635 Rightly Dividing the Old Testament

GBTH524 20th Century Church History

GADM520 Mentoring and Releasing to

Ministry GBTH560 Graduate Hermeneutics

GCED600 Creative Bible Teaching

ADM311 Leadership in Ministry I

ADM422 Leadership in Ministry II

GCCS629 Counseling, Psychology and the  
Christian GADM510 Principles of Leadership

GBPA520 Leadership Roles and

Responsibilities GADM651 Building Strong  
Leaders

BPA460 Ethics and Excellence

DISS401 Dissertation

(Courses are subject to change at the suggestion of your academic advisor)



## Doctor of Philosophy

Credit Hours: 36

Prerequisites: Master's Degree or Equivalent

A degree major may be selected in any of the following religious concentrations; (Clinical Christian Counseling, Clinical Pastoral Counseling, Christian Education, Christian Leadership and Theology.) Special consideration may be given to areas of concentration that are not listed here.

Our Doctor of Philosophy graduate program is based on the European university model of “research degrees” which are entirely research-based, rather than course-based. The Ph.D. degree is awarded on the basis of substantial original research; the Ph.D. has a prerequisite of an MA degree (or its equivalent) and requires the student to write a 250-page dissertation (36 credits) on a topic centered on the students selected concentration.

The dissertation only does not apply to the Ph.D. in Clinical Christian Counseling or the Ph.D. in Clinical Pastoral Counseling. The Ph.D. in Clinical Christian Counseling and the Clinical Pastoral Counseling Degree Program (Ph.D.) is designed to give the student an advanced background in Christian Counseling and incorporates the programs which will allow for National Christian Counseling Association (NCCA) certification or licensure. The program is 72 semester hours in length. The purchase of books are required for the Doctor of Philosophy in Clinical Christian Counseling and the Doctor of Philosophy in Clinical Pastoral Counseling.

Total Cost: \$6,600.00



## THESIS/DISSERTATION REQUIREMENTS

Correspondence students must submit to Colorado Christian Bible Seminary, PO Box - 305, AURORA, CO 80017, to the attention of the Doctoral Thesis/Dissertation Committee, a detailed proposal of your thesis/dissertation.

The proposal shall include the style manual you intend to use (from below). You will be notified as to the status of your request. No thesis/dissertation will be accepted without prior approval of the Committee.

### Presentation

1. Your work must be judged worthy of publication by the Doctoral Thesis-Dissertation Committee.
2. It must be submitted in duplicate. CCBS will retain a copy.
3. It must be bound in an acceptable cover.

### Guidelines for writing the thesis/dissertation

1. A minimum of 35,000 words - About 150 pages
2. Reflect at least 60 cited works.
3. It will include:
  - a. Table of Contents
  - b. Introduction
  - c. Bibliography
4. Use one of the following style manuals:
  - a. The Chicago Manual of Style, Author: University of Chicago, Library of Congress  
location: Z 253, U58c, 1993
  - b. A Manual for Writers of Term Papers, Theses, and Dissertations, Author: Kate L. Turabian, Library of Congress location: LB 2369, T929m, 1987



## TUITION & FEES

Master's Thesis or Project Fee: \$500.00

Dissertation or Project Fee: \$700.00

Matriculation Fee: \$250.00 (first-time enrollment)

Switching Majors/Concentration Fee: \$150.00

Reinstatement Fee: \$150.00

CCBS Custom Frame Fee: \$100.00

Insufficient Funds: \$15.00 per check

Transcript Fee: \$15.00 (each after one gratis)

Graduation Fee: \$125.00 (payable prior to graduation or upon receiving degree) Transcripts from Other Institutions: Transferring up to 10 courses the cost is \$25. 10- 20 courses = \$50. Over 20 courses = \$75.

Life Experience Credit: \$13.33 per credit

Bible Knowledge Equivalency Exam Fee: \$100.00

Life Experience Portfolio Assessment Fee: \$100.00

The lessons you have learned in life are honored and translated into credits, rather than ignored and wasted. Since you are not forced to re-learn lessons you already know, you are free to go on to discover new truths. Your educational time and expense are decreased while your learning is increased. Your learning is clarified and validated through the use of ongoing practica, making life itself one of your major teachers.

### Traditional Degree Program

#### PLAN A. Tuition Paid Upfront

Associate's Degree Program \$3,600.00

Bachelor's Degree Program \$4,600.00

Master's Degree Program \$5,600.00

Doctorate Degree Program \$6,600.00

Ph.D. Degree Program \$7,600.00



PLAN B. Tuition Paid Monthly  
 Associate's Degree Program \$108.34  
 Bachelor's Degree Program \$192.00  
 Master's Degree Program \$275.00  
 Doctorate Degree Program \$316.67  
 Ph.D. Degree Program \$358.34

Dual Degree Program  
 PLAN A. Tuition Paid Upfront  
 Bachelors/Masters \$7,600.00  
 Masters/Doctorate \$8,600.00  
 Masters/Ph.D. \$9,600.00  
 PLAN B. Tuition Paid Monthly  
 Bachelors/Masters \$316.67  
 Masters/Doctorate \$358.34  
 Masters/Ph.D. \$400.0

All fees and tuition are subject to change

#### Spousal Discount Plan

The Spousal Discount Plan is set up for only husbands and wives who wish to study during the same time frame. The institution will charge the regular fee to the spouse that is in the higher-level degree program. The spouse in the lower or same level of study may receive a 50% discount on tuition only. It does not apply to fees such as the Application, Graduation, Matriculation, and Portfolio Learning Assessment fees. Nor does this plan apply to Honorary, LEAD or Certification Programs.

#### Restrictions

1) If a paying spouse withdraws from the school, the tuition discounted spouse must also withdraw or convert to a paid program.



Tuition must be paid in full within 24 months even if the student has not completed all coursework required to receive their degree. The cost of tuition that is applicable to the degree program, in which you want to join, should be sent along with your application or at the same time. Your application will be processed, and the Admission Letter will be sent only after the receipt of your Tuition in full or based upon your monthly payment arrangements!

Monthly tuition is due on or before the 5th of each month. However, if the student fails to make his/her required payment on the scheduled date, a late fee of \$25.00 will be implemented. Failure to make monthly payments for two (2) consecutive months will be grounds for expulsion from the Degree Program the student is enrolled in. If the student is expelled for financial reasons, he/she may appeal and seek reinstatement. However, the student, once expelled for financial reasons, will be required to pay the outstanding balance in full, including late fees and reinstatement fees. Please contact us if you are having financial difficulties.

We accept credit card, checks, and Paypal as acceptable forms of payment towards tuition. All academic program requirements and financial obligations must be met before any certificate, diploma, or degree will be awarded.





## TUITION PAYMENT PLANS

Full tuition is payable upon enrollment unless other arrangements are approved by the Business Office in advance. No student will be considered officially enrolled until satisfactory arrangements have been made. The College recognizes that in some instances a definite need for installment payments of tuition exists and, therefore, allows students to pay the tuition in installments, after making a required down payment. When time payments are desired, students are asked to discuss payment arrangements with the Business Office.

In order to qualify for an installment payment agreement and begin a degree program, the student must make the required minimum down payment and agree to make monthly tuition payments. Tuition payments must be received each calendar month until tuition is paid in full or be subject to a late charge. Neither diploma nor transcript will be issued until the student's obligation has been paid in full. All students must conform to their payment agreements.

Convenient financing of your education is available through through PayPal by MasterCard®, Visa®, Discover®, or American Express®. Just complete the financial information form that will accompany your program.

### Refund Policy

Because the majority of courses through CCBS are offered via distance education, online study modalities, and/or correspondence and are only delivered upon request of the student we do not issue refunds for any reason. Should a student wish to cancel their program at any time, we will cancel all further tuition obligations without penalty. If a student pays for an onsite course and can articulate to the instructor why they feel they are entitled to a refund monies refunded will be refunded at the discretion of the individual instructor or representative agency.



## Tuition Agreement

Students are required to sign the CCBS Tuition Agreement upon entrance into their first class. The agreement is a contract signed by the student and a school official that gives information on costs, rights to cancel, and the refund policy.

## Student Loans

Colorado Christian Bible Seminary does not participate in Federal or State Student Loan Programs or Financial Aid. Students are responsible to repay the full amount of any private loans plus interest. Refunds are not applied to private loans but are returned directly to the student. A student enrolled in an unaccredited institution is not eligible for federal financial aid programs.

## Course Materials

Course materials will be mailed to the student every 4 weeks after monthly tuition has been paid. If the student does not complete a course within the 8 weeks allotted time, they will receive an interim grade of I (Incomplete). The student will still be allowed to finish the work for each course, however the grade of “I” will stand until the finished work is submitted for grading. Once graded, the student’s final grade will be recorded.

It is ultimately the student's responsibility to obtain course materials so that they may finish the work. Once the student has received the syllabus or class is made available to student, they are considered enrolled in the course and have received complete course instruction enabling the student to finish the required work for grading.



## SCHOLARSHIPS

CCBS offers partial tuition scholarships to students who meet one of the requirements listed below. Students that receive scholarships may still have to pay for some of their materials. Please contact an Academic Advisor or a member of our staff for more information.

### Church Matching Scholarship

Students must complete the Church Matching Scholarship Application. Funds from the church must be submitted prior to enrollment. CCBS will match up to \$1000.00.

### Financial Need Scholarship

This scholarship is for students with financial need. The scholarship amount for this program is \$1000.00-\$2000.00. The amount to be awarded is based upon the financial status of the student and degree program that the student is enrolling in. Please refer to the TAP (Tuition Assistance Plan) page for more information.

### Full-Time Ministry Worker Scholarship

The student must be a full-time Ministry worker with a minimum of two years in full-time ministry prior to studies at CCBS, plus have current full-time ministry employment. The student must complete a Full-Time Christian Ministry Verification Sheet. The scholarship amount ranges from \$500.00–\$1000.00.

\*Scholarships are awarded based upon the availability of funding at the time the student applies. This scholarship is awarded to full-time students entering a degree program who demonstrate leadership experience and potential as recommended by his or her home church as showing leadership and ministry potential.





# STUDENT RIGHTS & GRIEVANCES

## Scope and Purpose

### Introduction

Students have the right to appeal decisions that affect them. Colorado Christian Bible Seminary seeks to establish policies and implement practices that minimize the need for any person to report any type of grievance. However, recognizing that it is not possible to establish or administrate policies and procedures that serve all students in ways they perceive as equitable, these policies and processes are established.

### Objectives

1. The student shall be treated respectfully throughout all grievance processes.
2. The matter shall be resolved as quickly as possible, at the most accessible administrative level, with minimal disruption to educational progress, and without negative consequences for any party.
3. The filing of a grievance should not, by itself, delay fulfillment of a CCBS student's academic goals or bias CCBS against that student.
4. The processes shall lead to an outcome that is fair to all parties.
5. The outcome shall be within the mission of the Institution and without dilution of its educational standards, and not diminish the student's educational experience.

## Processes for Resolution

### General Guidelines

1. Recognizing that the root of many grievances is lack of information, upon considering filing a grievance the student is urged to immediately review relevant requirements and expectations by consulting the catalog and the course syllabus.
2. When voice communication with a faculty member or CCBS employee is available, it should be used first. Voice communication may be used within the process of



Informal or Formal Resolution but only written communication shall be considered binding.

3. Time is of the essence. All complaints must be filed within 30 calendar days after the incident being grieved occurred. A response to the complaint must be filed within 15 working days. Time lines may be adjusted if there are compelling reasons for delay.

#### Informal Resolution

1. The student initiates written communication with the faculty member or CCBS employee. This is to include:

- a. A clear description of the perceived irregularity or injustice.
- b. The basis by which that judgment is made.
- c. A proposed resolution.

2. The CCBS party responds.

3. If the student is not satisfied with the response, the student may request review of the pertinent communication by the CCBS party's immediate administrative overseer, with ruling by that person.



## ADMISSIONS PROCEDURES

Colorado Christian Bible Seminary admits students of any race, color, sex, national and ethnic origin to all the rights, privileges, programs and activities generally accorded or made available to students at the school. The College does not discriminate on the basis of race, color, sex, national or ethnic origin in the administration of any of its policies or programs.

### Admission Requirements

Students must possess the following educational background:

#### Associate Program

Students must:

1. Possess a high school or equivalent diploma.
2. Provide transcripts of all high school and/or undergraduate work with a grade point average of at least 2.5 (on a 4.0 scale) or equivalent from an accredited college or university.
3. Submit an Application for Admission

#### Bachelor Program

Students must:

1. Possess a high school or equivalent diploma.
2. Provide transcripts of all high school and/or undergraduate work with a grade point average of at least 2.5 (on a 4.0 scale) or equivalent from an accredited college or university.
3. Submit an Application for Admission

#### Master's Program

Students must:

1. Possess a bachelor's degree (or its foreign equivalent) from an accredited college or university.



2. Provide transcripts of all high school and/or undergraduate work with a grade point average of at least 2.5 (on a 4.0 scale) or equivalent from an accredited college or university.
3. Provide transcripts of any graduate courses, showing a grade of B or higher (3.0 on a 4.0 scale) or its equivalent from an accredited institution. (See “Transfer of Credits.”)
4. Submit an Application for Admission.
5. Provide a professional resume.

### Doctoral Program

Students must:

1. Possess a master’s degree (or its foreign equivalent) from an accredited college or university.
2. Provide transcripts of all high school, undergraduate and graduate work with a grade point average of at least 3.0 (on a 4.0 scale) or equivalent from an accredited college or university.
3. Submit an Application for Admission.
4. Provide a professional resume.





## ADMISSION PROCESS

We recommend that all students apply online. Please visit [www.coloradochristianbibleseminary.com/apply-now](http://www.coloradochristianbibleseminary.com/apply-now) to complete the following items:

### Application for Admission

Non-refundable application fee (\$50.00) by credit card

Non-refundable matriculation Fee (\$150.00) by credit card

CCBS Bible Knowledge Equivalency Exam (\$100.00)

CCBS Life Experience Assessment Form (\$100.00)

Pastoral Recommendation Form

### Admission Process: Part Two

1. Request transcripts from former educational institutions to be mailed directly to Colorado Christian Bible Seminary at PO Box - 305, AURORA, CO 80017.
2. The admissions department will process your application and admission material and determination will be made regarding your admission.
3. A Program Planning Guide, and Enrollment Agreement will be sent.
4. You will sign and return the Enrollment Agreement with the down payment.
5. The College will forward a complete program, syllabus, a copy of a book on how to do proper Research, and any tests required for the first course upon receipt of tuition down payment. If paid in full, you may request that the entire program be sent.



## TRANSFER STUDENTS

A student desiring to transfer from another college or university may apply for admission by submitting the forms provided. Official transcripts from all universities or institutions completed. Results of aptitude and other special tests taken and evidence of standing should also be indicated on the transcript. CCBS welcomes transfer students with the desire to develop in their vocation.

CCBS considers the acceptance of College credits from all accredited or approved schools. Undergraduate students transferring to CCBS must petition the Dean within the first three months of acceptance for consideration of transfer of credits from other institutions.

Courses that will be considered must (a) be equivalent to the CCBS courses in academic level and quality, (b) have not already been applied to a degree received, and (c) have been taken for a grade and not on a pass/fail basis, and (d) be from a regionally accredited or state-approved program.

Colorado Christian Bible Seminary does award credit on the basis of examination and or for experiential learning. A student must complete a minimum of 25% of the required credits for a Baccalaureate Degree directly with Colorado Christian Bible Seminary. No more than six credits of transfer credit may be used towards fulfilling the requirements for a Master's Degree.



## COURSE DESCRIPTIONS

### BOT 111: Old Testament Survey I

A survey of the Old Testament through the Book of II Samuel. Suggested text- book - *What the Bible is All About - Henrietta Mears*

### BOT 121: Old Testament Studies I

A study of the first five Books of the Bible, looking at the origin of the earth, the development of humanity, and the nation of Israel. Suggested text book - *The Pentateuch - Thomas Holdcroft*

### BOT 122: Old Testament Survey II

A survey of the Old Testament from I Kings through Malachi. Suggested text book - *What the Bible is All About - Henrietta Mears*

### BOT 230: Old Testament Men and Women of Faith

A study of the men and women of the Old Testament who were outstanding in their faith. Suggested text book - *Men and Women of the Old Testament - C. H. Spurgeon*

### BOT 232: Old Testament Studies II

A study of the Historical Books of the Old Testament, from the Book of Joshua through Esther. The background and structure of each book is examined. Suggested text book - *What the Bible is All About - Henrietta Mears*

### BOT 333: Old Testament Studies III

A study of the Old Testament Books of Poetry, covering Job through the Songs of Solomon. This study covers the background and content of each Book illuminating many key passages and doctrinal themes. Suggested text book - *The Hayford Bible Handbook - Dr. Jack Hayford*



## BOT 430: Proverbs

This study brings understanding to the wisdom of the wisest men of their time. Suggested textbook - Proverbs - H.A. Ironside Expository Series

## BOT 444: Old Testament Studies IV

A study of the major Prophets: Isaiah, Jeremiah, Lamentations, Ezekiel, and Daniel. Suggested text book - *The Prophets of Israel* - Dr. Leon J. Wood

## BOT 453: A Survey of the History of Israel

A study of Israel under God's Theocratic rule and Man's rule. Suggested text book - *The New Manners and Customs of the Bible*

## BOT 455: Old Testament Studies V

A study of the minor Prophets: Hosea through Malachi. Suggested text book - *The Prophets of Israel* - Dr. Leon J. Wood

## GBOT 510: The Life of Moses

An in-depth look at the Prophet and Law-giver

## GBOT 521: The Tabernacle of Moses

A detailed look at the Tabernacle in the wilderness and its furnishings, along with the Breastplate of the High Priest.

## GBOT 540: The Psalms Book 1

A basic look at the first portion of the song book of the Old Testament, which includes Psalms 1 through 41.

## GBOT 541: The Psalms Book 2

A continuing look at the song book of the Old Testament, which includes Psalms 42 through 72.



**GBOT 542: The Psalms Books 3 and 4**

A continuation of the study of the song book of the Old Testament, including Psalms 73 through 106.

**GBOT 544: The Psalms Book 5**

A completion of the study of the song book of the Old Testament, including Psalms 107 through 150.

**GBOT 545: Geisler's Old Testament Survey**

An in-depth survey of the Old Testament. *Textbook required*

**GBOT 550: Between the Testaments- Graduate**

A study of events and writings, including the cultural and political settings, in the 400 Silent Years up to the time of Christ.

**GBOT 611: Israel's History**

A study of Israel's conquest of Canaan through the return from the exile.

**GBOT 620: Wisdom for the Ages**

A comprehensive look at the Book of Proverbs.

**GBOT 630: Life of David**

A study of David as a type of the Church. Suggested text book – *The Life of David – A. W. Pink.*

**BNT 100: New Testament Survey**

A survey of the New Testament from the silent years through the Book of Revelation. Suggested text book - *What the Bible is All About - Henrietta Mears*

**BNT 110: Between the Testaments**

A study of the background for the New Testament's Political and Cultural settings, defining how they impacted the New Testament peoples. Suggested text book - *Between the Testaments - D.S. Russell 25*



**BNT 214: New Testament Studies I - The Gospels**

A study of the four Gospels, paying special attention to the style and approach of each writer. Suggested text book - *What the Bible is All About - Henrietta Mears*

**BNT 215: General Epistles**

A basic study of the General Epistles which includes James, I and II Peter, I, II, III John and Jude. Suggested text book - *What the Bible is All About - Henrietta Mears*

**BNT 300: Acts**

An overview of the Book of Acts, its key purpose, subjects and characters. Suggested text book - *Acts of the Holy Spirit - C. Peter Wagner*

**BNT 311: Pauline Epistles I**

A study of Pauline Epistles from the Book of Galatians through II Thessalonians. Suggested text book - *The Hayford Bible Handbook*

**BNT 321: Romans I**

A study of Paul's letter to the Romans, chapters' one through eight. Suggested text book - *The Epistle to the Romans - Kevin Conner*

**BNT 332: Romans II**

A study of the latter half of the Letter written by Paul to the Church at Rome, chapters nine through sixteen. Suggested text book - *The Epistle to the Romans - Kevin Conner*

**BNT 341: Ephesians**

A practical study of the first three chapters of Paul's letter to the Church at Ephesus with emphasis on practical and spiritual application. Suggested text book - *The Hayford Bible Handbook*

**BNT 422: Pauline Epistles II**

A study of I and II Corinthians, I and II Timothy, Titus and Philemon. Suggested text book - *The Hayford Bible Handbook*



**BNT 430: Hebrews**

A study of the Book of Hebrews, looking at the .Hall of Faith. and the role of Christ as Prophet, Priest, and King. Suggested text book - *The Book of Hebrews - Kevin J. Connors*

**GBNT 500: Acts of the Apostles**

An in-depth look at the Book of Acts, including Paul's missionary journeys, the outstanding characters of Acts, and church government being established.

**GBNT 506: In-Depth Study of the Book of James**

An in-depth look at James, which looks at the use of the tongue and the wisdom of the Old Testament to First Century Believers.

**GBNT 520: Epistle to the Romans I**

Paul's most in-depth doctrinal book is explored to view the truths he revealed as the foremost theologian of his day. Suggested text book-

**GBNT 521: Epistle to the Romans II**

A study of Paul's directions on making practical application of his Gospel to the Romans. Suggested text book-

**GBNT 540: The Letters of Peter**

An examination of the Letters of the Apostle Peter and his concerns about false doctrines.

**GBNT 550: The Reign of Grace**

A serious look at chapters 5 through 8 of Paul's letter to the Roman Church, discovering the true meaning of redemption.

**GBNT 580: Comprehensive Survey of the New Testament**

A comprehensive look at the entire New Testament by Merrill Tenny, piecing together the puzzle of redemption planned by God through the ages. This course includes a study of political and religious backgrounds. Textbook required - *New Testament Survey - Merrill Tenney*



GBNT 600: Ephesians- The Practical Application of Being in Christ

An in-depth study of Paul's Letter on doctrine and application of the Believer's walk. Suggested text book – *Ephesians- Alive in Christ – Stuart Olyott*.

GBNT 610: A Harmony of the Gospels

A comparison of the Gospels with a focus on the preparation and ministry of Jesus.

GBNT 620: The Life of Christ

A study of Jesus from birth through His ascension.

GBNT 630: The Sermon on the Mount

An in-depth study of the Sermon on the Mount and the teachings of the Messiah. Topics include: Blessings, Commands, Devotions, Goals, and Warnings. Suggested text book - *Studies in the Sermon on the Mount - D. Martyn Lloyd-Jones*

GBNT 642: Epistle to the Messianic Hebrews

An extensive study of the Letter written to the Messianic Jews, demonstrating the pillars of Ancient Judaism with a comparison to the Book of Leviticus.

GBNT 651: The Epistles of John

A look at the Letter of John to the Believing Churches, focusing on the love of God, and his warnings concerning false teachers. Suggested text book - *The Epistles of John - F. F. Bruce*

GBNT 660: Corinth: the Troubled Church

This course delves into the avenues of correction for a church headed in the wrong direction and the defense of the Apostolic work of Paul. Suggested text books – *I Corinthians and II Corinthians -H.A. Ironside*

BCU 216: Bible History and Geography

This workbook helps Bible students learn the most important lessons from a study of Bible geography. Required text book - *Holman Bible Atlas*





**GBCU 603: Tithing: Before, During and After The Law**

A comprehensive look at the Biblical Tithe and its progression throughout the Old Testament. This study will demonstrate how the New Testament was impacted by the principles of Tithing established in the Old Testament.

**GBCU 627: The Jewishness of Jesus**

A look at the Life and times surrounding Jesus, the Messiah and how He lived out the Old Testament. This study also looks at the Biblical Feasts and gives an allegorical view of Messiah.

**GBCU 685: Messiah and the Feasts of the Lord**

An in-depth study of the feasts and their fore-shadowing coming of Messiah. Suggested text book - *The Feasts of Israel - Kevin J. Conner*

**BPR 333: Bible Prophecy**

This course deals with the fundamentals of Biblical Prophecy and its interpretation. Suggested text book - *The Prophets of Israel - Leon J. Wood*

**BPR 455: Revelation Encounter**

This course gives a solid introduction and overview of the contents the Book of Revelation. Suggested text book - *Interpreting the Book of Revelation—Kevin Conner*

**GBPR 671: The Book of Revelation**

An in-depth study of the book of final things, including things seen, that are, and that shall be hereafter. Suggested text book - *Interpreting the Book of Revelation - Kevin Conner*

**BTH 101: Obedience**

A detailed look at obedience and obedient characters throughout the Bible. Suggested text book - *Becoming a Person of Excellence - John Chacha*



**BTH 106: Bible Doctrines**

An introduction and overview of basic Biblical Doctrine. Suggested text book - *Knowing the Doctrines of the Bible—Myer Pearlman*

**BTH 121: Systematic Theology I**

An introduction to Systematic Theology, starting with Bibliology and Basic Theology. Suggested text book - *Foundations of Pentecostal Theology—Nathaniel M. VanCleave*

**BTH 221: Systematic Theology II**

A continuation of Systematic Theology I, studying Angelology, Demonology, Anthropology and Christology. Suggested text book - *Foundations of Pentecostal Theology—Nathaniel M. VanCleave*

**BTH 241: Introduction to Bible Theology I**

An introduction to Biblical Theology and Bible Doctrine. Suggested text book - *Knowing the Doctrines of the Bible—Myer Pearlman*

**BTH 252: Introduction to Bible Theology II**

A continued study of Bible Theology. Suggested text book - *Knowing the Doctrines of the Bible—Myer Pearlman*

**BTH 260: Fruit and Gifts of the Spirit**

An investigation of the Fruit of the Spirit and their impact upon the believer. Suggested text book - *Life in the Spirit - Robertson McQuilken*

**BTH 300: God's Kingdom Principles**

An explanation of the Kingdom Principles as given in the Sermon on the Mount. Suggested text book - *Studies in the Sermon on the Mount - D. Martyn Lloyd-Jones*

**BTH 331: The Anointing**

A study on how to recognize, develop and release God's resident anointing through the believer. Suggested text book - *The Holy Spirit Today - Dick Iverson*



**BTH 341: Spiritual Warfare I**

A study of the dimensions of Spiritual warfare and how to break the strongholds of the enemy. Also, covering the value of living the Spirit-filled and controlled life. Suggested text book - *What the Bible Says About Spiritual Warfare* - C. Peter Wagner

**BTH 343: Systematic Theology III**

A study of Ecclesiology, Eschatology, Hamartiology and Soteriology. Suggested text book - *Renewal Theology* - J. Rodman Williams

**BTH 351: New Testament Church History**

A study of Early New Testament history and its impact on modern civilization. This course is to be taught 2 trimesters. Suggested text book - *The Church in History* - B. K. Kuiper

**BTH 420: The Early Church**

A historical view of the Church from the time of the Resurrection through the fall of Rome, with an emphasis on the working of the Holy Spirit. Suggested text book– *The Church in History* - B. K. Kuiper.

**BTH 421: The Medieval Church**

A historical view of the Church from the fall of Rome to the Fall of Constantinople, including the beginning of religious reform and the martyrs of the age. Suggested text book - *The Church in History*– B. K. Kuiper.

**BTH 422: The Reformed Church**

This course explores the condition ahead of and during the Reformation period, up to the end of the 30 Years War and the Peace of Westphalia, securing legal existence for the Protestant faith in Germany. Suggested text book - *Church History in Plain Language* - Bruce Shelley

**BTH 423: The Post-Reformation Church**

This course covers the Church events of Europe and the New World, including the movements and mission work that was begun, up to the 20th Century. Suggested text book - *The Story of Christianity* - Justo L. Gonzalez



**BTH 442: Spiritual Warfare II**

A continued study of Spiritual Warfare I with a focus on understanding the enemy and his tactics. Also, the power inherent within the New Testament believer. Suggested text book - *The Handbook for Spiritual Warfare* - Dr. Ed Murphy

**BTH 454: Systematic Theology IV**

A study of Pneumatology and Divine Healing. Suggested text book - *Foundations of Christian Doctrine* - Kevin Conner

**BTH 460: Biblical Hermeneutics**

An introduction to interpretation of Biblical text Suggested text book - *Understanding and Applying the Bible* - Robertson McQuilkin

**BTH 470: The Holy Spirit**

A Biblical examination of the Person, works, Gifts and Ministry of the Holy Spirit. Suggested text book - *Foundations of Pentecostal Theology*—Nathaniel M. VanCleave

**BTH 490: The Blood Covenant**

An in-depth look at Blood Covenanting in the Bible with emphasis on the Blood Covenant of Jesus Christ.

**BTH 492: Christ Our Healer**

An introduction to the healing ministry of Christ Suggested text book - *Christ Our Healer* - Drake Travis

**GBTH 500: The Pastor as a Theologian**

An in-depth look at the need for a pastor to be able to clear up theological questions in the process of being the shepherd God's calls him to be.

**GBTH 510: The Mind of Christ**

An in-depth look at the way Christ thought and functioned, and how we can be formed more and more in His likeness.



**GBTH 520: What is Truth?**

A study of three arenas of thought and the Truth of the Word that is to guide our life in Christ. Suggested Textbook– *The Case for Christ - Lee Strobel*

**GBTH 524: 20th Century Church History**

A comprehensive study of the people and events that propelled the Churches growth into the 21st Century. Suggested text book: *A History of Christianity - Kenneth Scott Latourette*

**GBTH 532: The Believer's Anointing**

Bible Anointing studied, with the hindrances and development of individual and corporate anointing, as well as the signs and proofs.

**GBTH 553: Spiritual Warfare III**

A more in-depth look at the tactics of the enemy, terminology, investigating witchcraft, and Satanism.

**GBTH 560: Graduate Hermeneutics**

Studies of Interpretation, semantics, and systematic hermeneutics (genre) of the Bible.

**GBTH 570: Understanding and Ministering in the Anointing**

A complete study of the anointing and how to minister in it. Suggested text book - *Merchandising the Anointing - Rick Renner*

**GBTH 571: Theissen's Systematic Theology**

A complete study of Theology. Textbook required.

**GBTH 580: God's Righteousness in the Believer**

An in-depth look at righteousness, its impartation and imputation to the believer's Account.



**GBTH 585: Covenant- The Basis of the Church and Marriage**

A study of the basis of the Church and its example, Marriage, from God's Covenant standpoint. Suggested Textbooks- *The Marriage Guarantee- James Price* and *The New Covenant- David Wilkerson*.

**GBTH 590: The Spirit Himself**

An in-depth study of the Holy Spirit's activity in man from creation to the early 20th Century. Suggested Textbook- *Experiencing the Holy Spirit – Andrew Murray*.

**GBTH 600: Advanced Theology**

A study of theology, looking especially at the work of the Holy Spirit and the aspect of the sealing of the saints for the end-time work.

**GBTH 615: Kingdom of God**

Using a biblical perspective, the course covers significant Kingdom Principles revealed to the Church on earth today.

**GBTH 620: Christian Apologetics**

This course explores the major arguments for Christian teachings that are challenged by today's unbeliever. Book required - *Handbook of Christian Apologetics - Peter Kreeft and Ronald K. Tacelli*. Suggested text book– *The Case for Christ - Lee Strobel*

**GBTH 624: In Defense of the Word of Truth**

An apologetics course bringing out truth concerning God's requirement of faith in the Church. Book required – *In Defense of the Word of Truth – Timothy Sims*

**GBTH 630: Rightly Dividing the New Testament**

A look at the New Testament writings that have puzzled Believers through the age of grace. Suggested text book – *Hard Sayings of the Bible - Kaiser, Davids, Bruce, and Brauch*

**GBTH 635: Rightly Dividing the Old Testament**

A look at the Old Testament writings that have puzzled Believers. Suggested text book– *Hard Sayings of the Bible - Kaiser, Davids, Bruce, and Brauch*



### GBTH 638: Exposing the Devil's Lair

A study of witchcraft, with its definitions, terminology, and symbols.

### GBTH 640: Covenants

An in-depth look at the eight major Covenants of the Bible from Eden to the Messianic New Covenant Suggested text book - *The Covenants - The Key to God's Relationship with Mankind* - Kevin J. Conner and Ken Malmin

### GBTH 648: Modern Day Deviant Religions and Cults

A study of the deviant religions and cults existing today in the United States. Suggested text book - *AMG's Encyclopedia of World Religions, Cults, and the Occult* - Mark Water

### GBTH 665: Spiritual Warfare IV

A look at how Jesus dealt with demonic spirits, demonic behavior, demonic attitudes, and deliverance.

### GBTH 670: Advanced Hermeneutics

An extensive study on Biblical interpretation, learning to apply Biblical Hermeneutics to Biblical text.

### GBLG 511: Study Tools

Study tool usage, including Bible Study Methods and avenues to define Biblical Greek and Hebrew words.

### GBLG 422: Introduction to Hebrew I

Suggested text books – *The First Hebrew Primer: The Adult Beginner's Path to Biblical Hebrew, Third Edition* – Ethelyn Simon, Linda Motzkin, and Irene Resnikoff.  
*Answer Book for The First Hebrew Primer* – Ethelyn Simon and Dorey Brandt-Finell  
*A Reader's Hebrew & Greek Bible* – A. Philip Brown II, Bryan W. Smith, Richard J. Goodrich



## GLBG 522: Introduction to Hebrew II

Suggested text books – see above

## GBLG 531: Introduction to Greek I

Suggested text books – *Basics of Biblical Greek* – William D. Mounce

*Basics of Biblical Greek Workbook* – William D. Mounce

*A Reader's Hebrew and Greek Bible* - A. Philip Brown II, Bryan W. Smith, Richard J. Goodrich

## GBLG 532: Introduction to Greek II

Suggested text books – see above

## CED 101: Introduction to Computer Training

This course is a simple overview of Computer skills.

## CED 111: Life Management God's Way

This course deals with how to make proper decisions, the management of the soul, spirit, finances, and time. It also teaches how to set realistic Biblical goals, develop a genuine Biblical vision, and manage one's body. Suggested text book - *Total Life Management* - John Chacha

## CED 140: A Survey of the Bible

A survey of the complete Bible.

## CED 151: English Grammar Work Book

Contains spelling sounds and the 8 parts of speech in a workbook format. 32

## CED 180: Health

This course studies the basics of human health, including common health problems and basic health care.





### CED 211: An Introduction to Christian Education

An introduction to Christian Education - This course surveys the teaching methods of Jesus and demonstrates the need for Christian Education in the local Church. Suggested text book - *7 Laws of the Learner* - Bruce Wilkerson

### CED 220: American History

A study of the birth and development of America to the present day.

### CED 240: Introduction to American Sign Language

This is an introductory level course on the American system of sign language.

### CED 251: English I

Rhetoric, grammar, and skills in communication.

### CED 311: Childhood Christian Education

This course focuses on childhood education in the Church and the needs of children and teens. Suggested text book - *The Christian Educator's Handbook on Teaching* - Gangel and Hendricks

### CED 400: Denominations- the Breath or Death of the Church

This course looks at the positives and negatives of a denominational church.

### GCED 500: Christian Education

A study of developing a philosophy of Christian Education as well as looking at Christ as the Master Teacher. Suggested text book - *Christian Education: Foundations for the Future* - Clark, Johnson, Sloat

### GCED 510: Intentional Christianity

A study of the Scriptural significance of discipleship. Text book required: *Intentional Christianity*– Dr. Bertist Rouse

### GCED 520: Major Religions

A close study of the beliefs and practices of Islam, Hinduism, Judaism, and Christianity.



### GCED 530: The Godly Man- Educations Goal

A view of the nature of man, from a physical and spiritual standpoint, with the goal of change by education. Suggested text book: *Christian Education: Its Mandate and Mission- Ronald Arthur Horton.*

### GCED 540: Educating Children and Teens for Christ

A view of the strategies and methods of bringing Christian education to fruition in the younger Christian. Suggested text book: *Christian Education: Its Mandate and Mission- Ronald Arthur Horton.*

### GCED 600: Creative Bible Teaching

A study of the primary aspects of Bible teaching that is designed to reach beyond facts to facilitate changed lives through effective communication. Suggested text book - *A Theology for Christian Education - Estep, James; Anthony, Michale; Allison, Gregg.*

### GCED 610: The Importance of Christian Education

This study covers the history and methodologies of Christian Education. Suggested Textbook– *The Pillars of Christian Character - John MacArthur*

### GCED 620: Tutoring, Mentoring, Teaching, Learning

This study looks at the avenues of promoting life-change through education in four forms.

### GCED 630: A History of Children and Teen Ministry

A look at avenues and implications of the ministry to children and teenagers.

### ADM 201: Ministry Administration

This study is governed by guidelines in administration of the local church or ministry. (*local teaching*)



### ADM 311: Leadership in Ministry I

A study in Ministerial leadership, including the responsibilities and obstacles of leadership, and learning the basic tenants of leadership. Suggested text book - *Developing the Leader Within You* - John C. Maxwell

### ADM 400: The Making of a Leader

A study of the process that takes place to bring the new believer to leadership through application of biblical principles. Suggested text book - *Developing the Leader Within You* - John C. Maxwell

### ADM 422: Leadership in Ministry II

This course is a study in practical issues of Ministry, including why ministries fail, counseling, finances, and the dynamics of Christian maturity. Suggested text book - *Developing the Leader Within You* - John C. Maxwell

### GADM 500: Paul's Directives to Pastors

This course looks at Paul's directives to the churches at Corinth and in the Pastoral Epistles, with an emphasis on the charges to pastors for their flock.

### GADM 510: Principles of Leadership

A study of developing right habits, being a team player, and developing the character of a leader according to Jesus' leadership model.

### GADM 520: Mentoring and Releasing to Ministry

A study of the mentoring process with a goal of releasing to ministry our mentees. Suggested text book– *Spiritual Mentoring*– Larry Kreider

### GADM 530: Wisdom for Leaders

A study on building a ministry team, proper management of that team, and the aspects of loyalty and its impact on that team.



**GADM 540: Faith and Its Application**

A study on the basics of faith, leading up to the successful application of what pleases God.

**GADM 550: Church Growth**

A study concerning the tools and use of relational evangelism and customized ministry to accomplish growth of the Church.

**GADM 600: Leadership that Excels**

Styles and characteristics of an excellent leader. Suggested text book – *The Making of a Leader* – Frank Damazio.

**GADM 610: Managing the Modern Church**

A study of management steps that by excellence lend to the growth of the church. Suggested text book – *Managing the Church I, II, III* – Robert N. Gray, et.al.

**GADM 630: Productive Leadership**

This course features the principles of flowing in the anointing of God and the potential He has placed inside each believer.

**GADM 651: Building Strong Leaders**

This course studies practical issues in ministry, counseling in ministry, financial Management, and the dynamics of Christian ministry.

**BPA 111: Foundations of Faith**

Includes Studying for Success and also an introduction to the doctrines of Christ-centered Faith. Suggested text book - *You are Destined to Win* - John Chacah

**BPA 120: Praise Life**

A study of the value of Praise throughout the Bible and providing insight into the importance of Praise. Suggested text book - *The New Worship* - Barry Liesch



**BPA 131: Prayer I - Types and Necessity**

A study on the types and necessity of prayer. Suggested text book - *The Complete Works of E. M. Bounds on Prayer*

**BPA 211: Study Methods**

A look at the various types of study methods as well as Study Bibles and other materials for the serious student. - Suggested text book - *Bible Study Charts - Each New Day*

**BPA 221: Study Materials**

An introduction of Bible languages, as well as the basics of study materials for more effective research of truth.

**BPA 222: Faith II**

A continued and more in-depth look at Biblical Faith. Suggested text book - *Faith to Live By* - Derek Prince

**BPA 230: Living Epistles**

This course teaches the believer how to walk with God without succumbing to the little foxes. that seek to destroy the believer's testimony. Textbook required - *Little Foxes* - Bertist Rouse

**BPA 232: God's Authority in the Believer**

A study of the authority of a child of God. Suggested text book - *Spiritual Authority* - Watchman Nee

**BPA 240: Preparation for Ministry I**

A study on two basics of Christian preparation for ministry, including the believer's attitude and the responsibilities of the armor-bearer in the Body of Christ. Suggested text book - *The New Testament Church and It's Ministries* - Bill Scheidler



**BPA 250: Preparation for Ministry II**

A study of two basics of Christian preparation for ministry, including Motivation gifting and the ministry of helps. Suggested text book - *The New Testament Church and Its Ministries* - *Bill Scheidler*

**BPA 260: Awareness of Church Government**

This is a study of the various types of Church government, such as the Presbyterian, Episcopalian, Congregational, and Independent. Suggested text book - *The Church in the New Testament* - *Kevin J. Conner*

**BPA 270: God's Principles for Biblical Prosperity**

This study of the foundations of faith concerning Biblical Prosperity give the student a working knowledge of the foundational truths of God's plan for man's provision.

**BPA 310: Until Christ Be Formed in You**

This study is a foundational look at the principles of discipleship.

**BPA 333: The Nature of Faith**

This course teaches about the God-kind of Faith.

**BPA 342: Prayer II**

A study on the foundational principles of Prayer within the .Lord's Prayer. (Matthew 6: 5-15). Suggested text book - *The Spirit Helps Us Pray* - *Robert Brandt*

**BPA 350: Integrity**

A look at integrity and the believer, stressing the importance of integrity in the believer's life. Suggested text book - *Successful Christianity—Dr. Roger Price*

**BPA 360: Ethics and Excellence**

A study of the importance of ethics and excellence in the believer and ministry, including excerpts from the Old and New Testament. Suggested text book - *An Introduction to Biblical Ethics* - *Robertson McQuilkin*



**BPA 370: Homiletics**

A study on the art and skill of Biblical presentation and sermon building. Suggested text book - *Interpreting the Scriptures* - Kevin Conner

**BPA 410: Praise and Worship**

A study of praise, worship, dance, and musical instruments in Scripture. Suggested text book - *Return to Worship* - Ron Owens

**BPA 420: The Good Fight of Faith**

Part one of the series on faith, reigning, in life and the power of the Word, it brings out the moving from level to level in faith, bringing fulfillment to the understanding that with God, all things are possible. Suggested text book - *Faith and Confession* - Charles Capps

**BPA 422: Reigning in Life**

Second in the series, this course helps bring fulfillment to the understanding that with God, all things are possible. Suggested text book - *Take It . . . It's Yours* - Lester Sumrall

**BPA 424: The Power of the Word**

Third in the series, this course helps bring fulfillment to the understanding that with God, all things are possible. Suggested text book - *The Tongue— A Creative Force* - Charles Capps

**BPA 442: Preaching 101**

A view of the aspects of preaching, including hindrances to effectiveness and resources for excellence in research. Suggested text book -

**BPA 444: How to Grow in Faith**

This course teaches the believer to walk the path of genuine faith.



**BPA 460: Workings of the Five-fold Ministry**

A study of the call to a five-fold ministry office with an emphasis of fulfilling that call with excellence. Suggested text book - *Understanding the Fivefold Ministry* - Matthew D. Green

**BPA 475: Understanding Prayer**

The source and purpose of prayer, including Paul's prayer life. Suggested text book - *The Complete Works of E.M. Bounds on Prayer*

**GBPA 500: Utilizing the Power of the Word by Faith**

This course gives actionable principles to bring about change in a personal or corporate world. Suggested Textbook—*One Word from God* – Kenneth Copeland

**GBPA 510: Discipleship– Call to God's Discipline**

A study of the conscious submission and obedience to a true Christian life and witness. Suggested Textbook-- *Intentional Christianity* - Bertist Rouse

**GBPA 520: Leadership Roles and Responsibilities**

A study of practical ministry activity that will enhance the overall effective ministry of the local church. Suggested text book - *The New Testament Church and Its Ministries* - Bill Scheidler

**GBPA 530: Spiritual Applications from the Greek Language I**

A study of the original Greek language as presented in context of the Books, so as to receive spiritual understanding of God's intent through the writers of the New Testament. Suggested text book –

**GBPA 540: Anger's Slippery Slope**

The course uses Biblical truths and psychological perspectives to address the slippery slope of a person's anger. Suggested text book– *The Anger Workbook* - Les Carter and Frank Minirth.





**GBPA 550: Integrity**

A study of integrity in the various aspects of ministry and private life. Suggested text book

- *An Introduction to Biblical Ethics* - Robertson McQuilkin.

**GBPA 600: Successful Christianity**

This study contains the principles of success in following and conforming to the image of Christ. Suggested textbook - *Successful Christianity* - Dr. Roger Price 37

**GBPA 610: So You Want to be a Disciple?**

A study of the Lord's disciples, their call, preparation, and walk with failures and pitfalls. Suggested Textbook-- *Intentional Christianity* - Bertist Rouse

**GBPA 620: Destiny- Seeking After God's Purpose**

The course covers knowing, shaping, moving in and fulfilling our Destiny from God. Suggested Textbook- *How to Succeed at Being Yourself*- Joyce Meyers

**GBPA 630: Songs of the Bible**

A look at the Old Testament and New Testament songs, as well as from the Psalms.

**GBPA 640: Spiritual Applications from the Greek Language II**

A continuing study of the original Greek language as presented in context of the Books, so as to receive spiritual understanding of God's intent through the writers of the New Testament. Suggested text book –

**CCS 101: Christian Counseling 100**

This introductory course addresses the local Church, the Christian counselor, and the Christian community. Suggested text book - *Competent to Counsel* - Jay Adams

**CCS 211: Christian Counseling 200**

This course introduces the Bible as the most valuable tool that can be used in Counseling. Suggested text book - *Christian Counseling* - Gary R. Collins



## CCS 301: Building Strong Marriages and Families

A study of the importance of communication and the periphery things that, when lacking, tend to destroy a marriage.

## GCCS 500: Hereditary Traits

This is a study of sinful traits that are passed on by the fathers to the children.

## GCCS 510: Spiritual Navigation

The course takes a look at counseling the person who is trying to navigate toward their destiny in Christ.

## GCCS 520: Abnormal Psychology

A study of abnormal behaviors due to thinking that violates social mores and standards. Suggested text book– *Complete Family Guide to Schizophrenia - Kim T. Mueser and Susan Gingerich*.

## GCCS 530: Conflict Management and Resolution

This course contains principles for addressing conflict in the ministry, mission field, and business world. Suggested text book - *The Eight Essential Steps to Conflict Resolution – Dudley Weeks*.

## GCCS 540: Pastoral Counseling

An understanding of the problems a parishioner faces in personal and interpersonal, as well as family issues, with directions on helping meet those needs by Holy Spirit and by Scripture.

## GCCS 550: Christian Counseling I

Studying the counselor, their personal issues, as well as interpersonal issues and family issues.



### GCCS 560: Christian Counseling II

A study of the issues that people face, including identity and developmental issues, as well as dealing with addictions, finances, vocational and spiritual issues.

### GCCS 570: Victorious Christian Living

This course uses a counselor's viewpoint to look at the reason the believer can be victorious, with the fact of facing hindrances to that victory, and the use of faith to win the victory in every situation.

### GCCS 600: Divine Guidance

A study of the ways and methods of God in guiding a person to his potential in Christ. Suggested text book – *Experiencing the Holy Spirit* – Andrew Murray.

### GCCS 605: God's Perspective on Marriage

This course examines mate selection and preparation for marriage with principles to have a successful marriage from God's viewpoint.

### GCCS 610: Crisis Counseling I

A study of the biblical perspective for crisis and application of biblical principles to the counseling process. Suggested text book - *Crisis and Trauma Counseling* - Dr. H. Norman Wright

### GCCS 620: Crisis Counseling II

A study of the crisis of death, divorce, transitions, children and adolescents, and the Type A Personality, as well as Scriptures for counseling, prayer, and confidentiality issues. Suggested text book - *Crisis and Trauma Counseling* - Dr. H. Norman Wright

### GCCS 623: Counseling for Change

Covers a wide spectrum of counseling issues with avenues to bring about change in the counselee.



### GCCS 629: Counseling, Psychology and the Christian

This course studies the composite of the Christian with emphasis on the contrast between his mind, will, emotions, and human spirit.

### GCCS 630: Marriage Counseling

A study of the process and critical issues of pre-ceremony and post-ceremony marriage counseling.

### GCCS 635: Dealing with Anger

A study of how a believer can deal with and defeat anger's effort to stymie their growth in the Lord.

### GCCS 640: Bioethics and Pastoral Care (CICC-618 by Cohun Institute) – 3 credits

A view of the necessity of pastoral care and the ethics questions involved, with a theological explanation and critique. Book required- *Bioethics and Pastoral Care- Sondra Ely Wheeler*. 39

### GCCS 650: Suicide and the Evil Force Behind It

A study of suicide in biblical and secular history, viewing the morality, reasons for suicide, and what can be done to prevent it as well as bring healing to families of its victims. Suggested Textbook- *Suicide- Prevention, Intervention, Postvention- Earl Grollman*

### MIS 111: Introduction to Personal Evangelism

An introductory level course on witnessing and effectively sharing the Gospel. Suggested text book - *So You Want to be a Missionary? - Dr. Roger Price*

### MIS 200: An Introduction to the Theology of Mission

Looking at the theological reasons for being involved in missions around the world. Suggested text book - *A Biblical Theology of Missions - George Peters*

### MIS 230: World Geography

This is a study of global geography.



### MIS 232: Biblical Foundations for World Missions

History of Christian missions and the biblical foundation for world missions. Suggested text book - *A Concise History of the Christian World Mission—J. Herbert Kane*

### MIS 340: Comparative Religions

A study of world religions including false cults in comparison to Christianity.

### MIS 343: Trends in Mission I

An initial study of trends and phenomena involved in the methods and machinery employed by God for world harvest. Suggested text book - *The Indigenous Church - Melvin L. Hodges*

### MIS 353: Trends in Missions II

A view of world trends as they relate to the world of Missions.

### MIS 411: Relational Evangelism

A study of the use of relationships as the tool for evangelism. Suggested Text book - *God's Greatest Passion—H.L. Hussmann*

### MIS 420: Religions of the World

A study of the major religions of the world and the truths of the Word of God that refute the claims of non-Christian religions. Suggested text book - *Handbook of Today's Religions - Josh McDowell*

### GMIS 511: Personal Evangelism– Winning the Lost

An in-depth look at avenues of evangelism for reaching the world. Suggested text book - *The School of Biblical Evangelism - Ray Comfort and Kirk Cameron 40*

### GMIS 520: Mission of the Church- Discipleship

A study of the practical application of obedience, intercession and discipleship. Suggested Textbook- *The Complete Book of Discipleship- Bill Hull*



## GMIS 530: Mobilizing the Church for Mission

A study of practical ways to awaken the local church to her purpose of taking the Gospel to the whole world.

## GMIS 540: Church Planting

A study of the Church Planting Movement, especially in light of a Hindu culture.

## GMIS 550: Examining the Woman's Place in Ministry (PENDING)

A view of the woman's role in ministry, with a view toward missions.

## GMIS 600: So You Want to be a Missionary?

An in-depth look at the call, preparation, and entrance into mission work. Suggested text book - *The Missions Addiction* - Dr. David Shibley

## GMIS 660: World Religions

An in-depth study of the cults, occult, secular religions, non-Christian religions, and orthodox Christianity.

## THE 301 Temperament Theory

This course is approximately 150 pages in length. The candidate will be provided with an in-depth background of the theory of temperament and provided with the scientific and biblical basis for this theory. This course introduces a fifth temperament and the behavioral patterns of each temperament. The student is required to complete a personal Arno Profile System (A.P.S.) Response Form prior to beginning this course.



### THE 306 Temperament Therapy

This course is approximately 260 pages in length. The candidate will be taught how to apply the theory of temperament in a clinical setting. An A.P.S. start-up packet is included with this course. The student is authorized to begin administering the A.P.S. at this point.

### PSY 301 Christian Psychology and Counseling

This course is approximately 300 pages in length. The candidate will receive general information regarding basic theories on historical systems of psychology, counseling, Biblical theories of counseling and the utilization of N.C.C.A.'s counseling model, Temperament Therapy.

### MPC 300 Mastering Pastoral Counseling Utilizing Temperament

This course is approximately 225 pages in length. The candidate will receive specific information regarding stress, anger and guilt with an emphasis on the need to develop family relationships. This course utilizes the N.C.C.A.'s counseling model, Temperament Therapy.

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## CERTIFICATE PROGRAMS

### Certificate in Christian Leadership

Do you want to earn a Certificate in Christian Leadership? Complete the following four courses to earn your Certificate of Completion. After completing the formal admission process for a degree program, you may also transfer credits to degree programs of Colorado Christian Bible Seminary (CCBS).

RS 304 Introduction to Leadership (3 credit hours)

RS 440 The Challenge of Leadership (3 credit hours)

RS 372 Christian Life and Ministry Leadership (3 credit hours)

GE 112 Introduction to Management (3 credit hours)

Registration Fee: \$50.00

Tuition Cost: \$600.00

Program Total: 12 credit hours

Textbooks NOT included





## Certificate in Christian Chaplaincy

Do you want to earn a Certificate in Christian Chaplaincy? Complete the following four courses to earn your Certificate of Completion from the International Christian Chaplains Association (ICCA), a member of the Global Christian Schools Network (GCSN). After completing the formal admission process for a degree program, you may also transfer credits to degree programs of Colorado Christian Bible Seminary (CCBS).

RS 312 Aftercare: Discipling the Ex-Offender

CC 402 Crisis Counseling

RS 448 Ministry in Correctional Institutions

RS 451 Worship Leading

Registration Fee: \$50.00

Tuition Cost: \$350.00

Annual Membership Fee: \$50.00

Program Total: 12 credit hours

Textbooks NOT included



## Certificate in Worship Leader Ministry

Do you want to earn a Certificate in Worship Leader Ministry? Complete the following four courses to earn your Certificate of Completion. After completing the formal admission process for a degree program, you may also transfer credits to degree programs of Colorado Christian Bible Seminary (CCBS).

RS105 Theology of Worship

RS451 Worship Leading

RS453 Biblical Theology of Worship

RS454 Theology of Music- A Biblical Perspective

Registration Fee: \$50.00

Tuition Cost: \$600.00

Annual Membership Fee: \$50.00

Program Total: 12 credit hours

Textbooks NOT included



## Ministry Preparation Program

The Ministry Preparation Program (MPP) exists to prepare men and women for ministry in the local Church through a series of courses that earn three semester hours of credit each. All work completed will be placed on an official CCBS transcript.

Each individual accepted into the CCBS Ministry Preparation Program will be enrolled as a CCBS student under the normal application qualifications and procedures. A Certificate of Completion will be given to those who successfully complete all 10 courses.

BOT111 Old Testament Survey I  
BOT122 Old Testament Survey II  
BNT100 New Testament Survey  
BTH106 Bible Doctrines  
BPA240 Preparation for Ministry I  
BPA250 Preparation for Ministry II  
BPA475 Understanding Prayer  
BTH460 Biblical Hermeneutics  
BPA442 Preaching 101  
BPA360 Ethics and Excellence

Registration Fee: \$50.00

Tuition Cost: \$1,000.00

Program Total: 30 credit hours

Textbooks NOT included



## Pastoral Care & Counseling Certificate Program

Credit Hours: 12

Prerequisites: High School Diploma or Equivalent

The Pastoral Care & Counseling Certificate Program is a biblical approach to caring for people in the community, local church or ministry context. In addition, you will learn when to refer people in your care to professional counselors or more experienced pastors.

This certificate is a foundational qualification and is designed for those who want to learn the introductory skills of pastoral care and counseling.

It is ideal for those in pastoral care, small group setting or any ministry that is focused on listening and caring for people in a practical way.

Courses You'll Complete to Earn Your Certificate

CCS340 Pastoral Care & Counseling

GCCS610 Crisis Counseling I

GCCS620 Crisis Counseling II

Registration Fee: \$50.00

Tuition Cost: \$300.00



## Certificate in Biblical Preaching

Credit Hours: 12

Prerequisites: High School Diploma or Equivalent

The Certificate in Biblical Preaching provides exposure to the Homiletical process of developing biblical messages. It is designed for individuals who desire to develop their preaching skills for service in church settings.

### Courses You'll Complete to Earn Your Certificate

BTH460 Biblical Hermeneutics

BPA370 Homiletics

BPA442 Preaching 101

BPA360 Ethics and Excellence

Registration Fee: \$50.00

Tuition Cost: \$400.00



## Certificate in Prayer Ministry

Credit Hours: 12

Prerequisites: High School Diploma or Equivalent

The Certificate in Prayer Ministry is a 12-hour academic program. This program will equip believers to be powerful change agents for God's Kingdom through prayer and prayer ministry. The Prayer Leadership Certificate program provides both heart-deep biblical knowledge about the practice of prayer combined with abundant hands-on, mentored experience leading prayer and prayer ministry.

The Certificate in Prayer Ministry will equip individuals to work effectively within their churches and personal circles of influence by leading effective intercessory prayer and ministering to hurting individuals through transformational prayer ministry.

### Courses You'll Complete to Earn Your Certificate

BPA475 Understanding Prayer

BPA 131 Prayer I – Types and Necessity

BPA 342 Prayer II

BPA 420 The Good Fight of Faith

Registration Fee: \$50.00

Tuition Cost: \$300.00



The material contained in this catalog is for information only and does not constitute a contract between the student and the university. The university reserves the right to make necessary changes in curricula, policies, or fees as needed. For current curricular offerings, please refer to our website.

To find us on the web visit us at [www.coloradochristianbibleseminary.com](http://www.coloradochristianbibleseminary.com)

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AURORA, CO 80017

Office: 720-447-1557



## BOOKS FOR REQUIRED READING

1. What the Bible is All About Gospel Light 800-446-7735
2. Between the Testaments Augsburg-Fortress Press
3. The Pentateuch Gospel Publishing House 800-641-4310
4. You are Destined to Win Team Work Ministries 276-632-8477
5. The New Worship Baker Book House
6. The Complete Works of E. M. Bounds on Prayer *www.christianbook.com*
7. Becoming a Person of Excellence Team Work Ministries 276-632-8477
8. Knowing the Doctrines of the Bible Gospel Publishing 800-641-4310
9. Foundations of Pentecostal Theology Gospel Light 800-446-7735
10. Total Life Management Team Work Ministries 276-632-8477
11. So You Want to be a Missionary?  
*www.authorhouse.com/BookStore/BookHome.aspx*
12. Faith to Live By Whitaker House 877-793-9800
13. The New Testament Church and Its Ministries *www.christianbook.com*
14. Foundations of Christian Doctrine City Bible Publishing 800-777-6057
15. The Holy Spirit Today City Bible Publishing 800-777-6057
16. Life in the Spirit *www.christianbook.com*
17. 7 Laws of the Learner *www.WalkthruTheBible.com*
18. Spiritual Authority Strang Communications 800-599-5750
19. Acts of the Holy Spirit *www.christianbook.com*
20. The Epistle to the Romans City Bible Publishing 800-777-6057
21. The Hayford Bible Handbook *www.christianbook.com*
22. Interpreting the Scriptures *www.citybiblepublishing.com*
23. The Prophets of Israel *www.christianbook.com*
24. What the Bible Says About Spiritual Warfare *www.christianbook.com*
25. The Church in History *www.christianbook.com*
26. Christ Our Healer *www.christianbook.com*
27. The Christian Educator's Handbook on Teaching *www.christianbook.com*





28. An Introduction to Biblical Ethics *www.christianbook.com*
29. A Biblical Theology of Missions *www.christianbook.com*
30. Handbook of Today's Religions *www.christianbook.com*
31. The New Manners and Customs of the Bible *www.christianbook.com*
32. Holman Bible Atlas BandH Publishing Group/*www.christianbook.com*
33. Interpreting the Book of Revelation *www.citybiblepublishing.com*
34. Little Foxes *www.authorhouse.com*
35. Intentional Christianity IGO 251-645-2117
36. Competent to Counsel Zondervan Publishing House
37. Christian Counseling Word Publishing
38. Christian Education—Foundations for the Future Moody Press
39. The Indigenous Church Gospel Publishing House 800-641-4310
40. A Concise History of the Christian World Mission Baker Book House
41. Developing the Leader Within You Thomas Nelson Publishers
42. Studies in the Sermon on the Mount Eerdmans Publishing Co.
43. The Good Fight of Faith *www.charlescapps.com*
44. Take It... It's Yours <https://www.amazon.com/Take-Its-Yours-lester-sumrall/dp/1585684457>
45. The Tongue— A Creative Force *www.charlescapps.com*
46. Men and Women of the Old Testament *www.amazon.com*
47. The Prophets of Israel Baker Book House *www.christianbook.com*
48. The Book of Hebrews *www.citybiblepublishing.com*
49. The Epistles of John William B. Eerdmans Publishing
50. The Feasts of Israel *www.citybiblepublishing.com*
51. Renewal Theology Zondervan Publishing
52. Church History in Plain Language Thomas Nelson Publishing
53. The Story of Christianity Prince Press
54. A History of Christianity Prince Press
55. The Handbook for Spiritual Warfare Thomas Nelson Pub.  
*www.christianbook.com*
56. AMG's Encyclopedia of World Religions, Cults, and the Occult AMG Publishers  
*www.christianbook.com*



57. The Covenants - The Key to God's Relationship with Mankind  
*www.citychristianpublishing.com*
58. The Church in the New Testament *www.citychristianpublishing.com*
59. The Spirit Helps Us Pray *www.amazon.com*
60. Understanding the Fivefold Ministry Strang Communications  
*www.christianbook.com*
61. God's Greatest Passion *www.godsgreatestpassion.com*
62. The School of Biblical Evangelism *www.christianbook.com*
63. Proverbs—Ironside *www.christianbook.com*
64. Bible Study Charts  
*www.eachnewday.com/HowToStudytheBible/method\_all.htm#method\_1*
65. Handbook of Christian Apologetics *www.ivpress.com/academic/*
66. The Romans Debate, Revised and Expanded *www.hendrickson.com*
67. Successful Christianity *www.authorhouse.com/BookStore/*
68. Return to Worship Broadman, Holman Publishing, Nashville, TN
69. A Theology for Christian Education BandH Publishing Group
70. The Anger Workbook Thomas Nelson Publishers, Nashville, TN
71. Merchandising the Anointing Albury Publishing, Tulsa, OK
72. The Case for Christ Zondervan, Grand Rapids, MI
73. The Pillars of Christian Character Crossway Books, Memphis, TN
74. In Defense of the Word of Faith *www.authorhouse.com*
75. The Missions Addiction *www.shop.cbn.com*
76. The Complete Family Guide to Schizophrenia *www.amazon.com*
77. Crisis and Trauma Counseling *www.amazon.com*
78. Spiritual Mentoring House to House Publications, Lititz, PA
79. Hard Sayings of the Bible InterVarsity Press, Downers Grove, IL
80. The Marriage Guarantee *www.amazon.com*
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